

DEPUTY FIRE CHIEF - 4480

GENERAL DEFINITION AND CONDITIONS OF WORK

Performs complex protective service and administrative in directing and supervising the activities of the paid Fire Department staff; does related work as required. Work is performed under general supervision. Supervision is exercised over all paid staff.

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects, and some heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, waking, pushing, pulling, lifting, grasping, and feeling; verbal communication is required for conveying, detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, night vision, peripheral vision, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration hazards, atmospheric conditions, oils, and wearing a self contained breathing apparatus. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

ESSENTIAL FUNCTIONS/TYPICAL TASKS

Responding to alarms; supervising and participating in the suppression of fires, including rescue, entry ventilating, salvage work and first response emergency situations.

Directs the activities of the paid fire department staff; schedules, evaluates, and supervises staff; supervises fire training;

Directs the scheduling of all fire department training exercises;

Commands and directs fire ground operations;

Directs fire operations in the absence of the Fire Chief;

Assists the Fire Chief with development and implementation of Standard Operating Guidelines.

Assists in the inspection of various industrial and commercial occupancies.

Works on special projects as assigned by the Fire Chief.

Conducts interviews of all new employees and makes recommendations to the Fire Chief as to qualifications of various individuals, and recommends appointment and termination of employees.

Assists the Fire Chief with fiscal budgets including preparation, justification, and implementation.

Serves on various internal and external committees and work groups that pertain to various fire department functions;

Assists the Fire Chief in the development of specifications for fire apparatus, fire suppression tools, and other fire related equipment.

Reviews and interprets various codes and policies pertaining to fire suppression.

Performs administrative duties in the preparation of various fire department payrolls and reports.

Maintains reasonable and predictable attendance;

Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES

Comprehensive knowledge of the principles and practices of fire suppression, inspection, and emergency medical activities, and hazardous materials; Comprehensive knowledge of departmental rules and regulations; comprehensive knowledge in the operation and maintenance of apparatus and equipment; thorough knowledge of fire prevention methods and ordinances and stated laws relating to fire prevention methods; thorough knowledge of supervisory principles and practices; thorough knowledge of hazardous materials and incident extrication principles and techniques; ability to program activities and implement same;

ability to prepare clear and concise written reports; ability to interpret and enforce rules and regulations firmly, tactfully, and impartially; ability to establish and maintain effective working relationships with associates and the general public; ability to effectively supervise others at fires and other emergencies.

EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to graduation from an accredited community college with major course work in fire science and extensive experience in fire suppression.

SPECIAL REQUIREMENTS

Possession of an appropriate driver's license valid in the State of North Carolina. Must meet and maintain all department training and certification requirements for position.