

FIRE INSPECTOR/ PREVENTION OFFICER - 4431

GENERAL DEFINITION AND CONDITIONS OF WORK

Performs intermediate protective service work in fire prevention and conducting fire inspections; does related work as required. Work is performed under regular supervision. Work may be performed under emergency conditions and may involve considerable hazard.

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects, and some heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, waking, pushing, pulling, lifting, grasping, and feeling; verbal communication is required for conveying, detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, night vision, peripheral vision, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration hazards, atmospheric conditions, oils, and wearing a self contained breathing apparatus. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Performing fire inspections; scheduling and presenting fire prevention programs; investigating suspicious fires; responding to calls.

Conducts fire inspections and re-inspections of commercial and industrial buildings, schools, day care centers, nursing homes, and places of public assembly.

Ensures that deficiencies are corrected; levies and collects fines for noncompliance:

Designs, schedules and presents fire prevention programs'

Instructs and provides technical assistance to city departments regarding OSHA regulations;

Assists with departmental training programs; helps schedule training exercises;

Reviews and interprets codes and policies pertaining to fire inspection, suppression, and prevention;

Provides city employees with safety training such as SCBA, MSDS, confined space, fire extinguishing. Etc.;

Responds to fire calls; operates fire apparatus and related equipment;

Reviews construction plans for compliance with fire code;

May serve in the role of Public Information Officer;

Designs, schedules, and instructs the public in fire safety training;

Serves as Public Relations Officer for Fire Department;

Conducts fire investigations;

Enforces fire code and city ordinances;

Collects evidence, determines origin and cause of fires;

Prepares criminal case files for prosecution;

Maintains reasonable and predictable attendance;

Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of the modern principles and techniques of fire prevention, including inspection, hazards and elimination of dangerous conditions; thorough knowledge of the geography of the city; thorough knowledge of the laws and ordinances of the state and city regarding fire prevention; general knowledge of the principle practices of building construction and electrical and mechanical systems; ability to recognize existing and potential fire hazards in a wide variety of structures and installations; ability to understand and carry out oral and written directions; ability to prepare clear and concise written reports; ability to interpret and enforce rules and regulations firmly, tactfully, and impartially; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to graduation from an accredited community college with major course work in fire science and extensive experience in fire suppression, investigations, inspections and public education.

SPECIAL REQUIREMENTS

Possession of an appropriate driver's license valid in the State of North Carolina. Must meet and maintain all department training and certification requirements for position. Must have good communication skills and ability to interact with various individuals and agencies.