

## **RECREATION PARK ENFORCEMENT OFFICER-3951**

### **GENERAL DEFINITION AND CONDITIONS OF WORK:**

Performs intermediate semi-skilled work in the enforcement of ordinances regulating the use of Recreational Park facilities within the city; does related work as required. Work is performed under regular supervision.

This is light work requiring the exertion of 10 pounds of force occasionally, up to 5 pounds of force frequently, and up to 2-3 pounds of force constantly to move objects; work requires stooping, crouching, reaching, standing, walking, pulling, lifting, fingering, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, operation of machines, operation of motor vehicles or equipment, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, noise, vibration, hazards, and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

**Patrolling to observe Park and Recreational area use violations; enforcing City Code regarding the use of City owned Parks and Recreational areas.**

Responds to calls and investigates complaints regarding the use of City Parks and Recreational areas;

Patrols City Parks and Recreational areas and observes for violations of ordinances;

Enforces City Ordinances relating to the use of City Parks and Recreational areas;

Issues appropriate warnings for ordinance violations;

Reports any major violations or issues to the Police and Recreation Departments;

Responds to inquires from and provides assistance to park visitors and quests;

Checks vendors for registration and permission slips;

Collects fees; opens and closes facilities for vendors;

Maintains reasonable and predictable attendance;

Performs related tasks as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

General knowledge of the laws, ordinances, and regulations governing the use of City parks and Recreational areas; general knowledge of the geography of the City and Park locations; ability to deal tactfully with the public; ability to communicate needs through radio traffic to the Police Department. Ability to follow written and oral directions; ability to prepare reports; ability to establish and maintain effective working relationships with park visitors and quests; ability to communicate effectively, both orally and in writing.

### **EDUCATION AND EXPERIENCE:**

Any combination of education and experience equivalent to graduation from high school and some experience involving the enforcement of Laws and City ordinances.

### **SPECIAL REQUIREMENTS:**

Possession of an appropriate driver's license valid in the State of North Carolina.