

## MONUMENTS & MARKERS

- Grave markers furnished by funeral homes may be used for the first year. Lot owners are required to install an adequate marker or monument within one year of interment.
- The setting of monuments, stones, and markers and the transportation of all tools, materials, etc. within all cemetery grounds shall be subject to the supervision and control of the cemetery supervisor, and may only be installed Monday-Friday between 8:00 a.m. to 4:00 p.m. exclusive of City observed holidays.
- Cemetery “Upright/Flat” Monument/Markers requirements:  
**Eastview Cemetery**  
Divisions A, B, C, D, G – Upright or Flat Monuments/Markers  
Divisions E and F – Flat Monuments/Markers Only  
**Central Cemetery**  
Upright or Flat Monuments/Markers are permitted throughout Cemetery  
**Southside Cemetery**  
Upright and Flat Monuments/Markers are permitted in designated areas (Upright – yellow/Flat – blue).
- In situations where a family monument is erected in addition to individual markers, the Family markers shall be placed at an area to be designated by the Cemetery Supervisor.
- All monuments and markers must be set upon suitable foundations, and all excavations must be made by or under the supervision of the cemetery supervisor.
- At Southside Cemetery all vases must be permanently attached to the markers or monuments as of May 2005. This rule also applies at Eastview and Central Cemeteries.
- No monument shall be greater in width than the lot; except that two contiguous lots in common ownership may be allowed the use of one monument.
- Markers and monuments at the Southside Cemetery are **required to have a 6” concrete border.**
- Maintenance to monuments shall be the responsibility of the owner (s).

## REMOVALS & DISINTERMENTS

- A complete record shall be maintained in the Cemetery Office of all removals from city cemeteries. The record shall give the name of the cemetery, section, lot number, size and location of graves on the lot, name of the deceased and date of such action.
- Removal of bodies from graves in a Cemetery will only be made by the City in accordance with the requirements of the statutes of the state and the rules of the State Board of Health.
- A grave opening permit shall be required for removal of a body or cremains. No grave within any cemetery of the City shall be opened or disturbed nor shall any body or cremains be removed from the lot without a permit from the County Health Office and/or court order and the consent of the lot owner.

## REMOVALS & DISINTERMENTS

### (CONTINUED)

- All removals shall be made by the City under the supervision of a licensed embalmer and the Cemetery Supervisor.
- Graves will not be reopened for inspection except for official investigation under court order.

## TREES, SHRUBS & FLOWERS

- No person shall install landscaping within City Cemeteries, including planting of trees, shrubs, and flowers.
- No person shall remove, break, pluck or destroy any bush, flower, or plant, which has been **lawfully** placed in any City Cemetery.
- No person shall leave or cause to be left, any stone, dirt or other refuse matter within any Cemetery except in such place designated by Cemetery Supervisor.
- The City of Newton will seed and fertilize new gravesites. We do not seed during extreme hot, cold or dry weather conditions.
- Flowers must be displayed in permanent vases attached to markers or monuments. Saddles may also be used to display flowers on upright markers or monuments.
- Any toy, trinket, stuffed animal, figurine, vase, jar, tin can or anything which is determined unsightly or undesirable by the city shall be moved without notification.
- All landscaping within city cemeteries, including planting of trees, shrubs and flowers shall be installed only by the city cemetery personnel.

## RULES & REGULATIONS

- The Newton City Council of the City of Newton reserves the right to change the following rules and regulations at any time:
- The city shall not be responsible for any theft, loss or damage done to any memorial, monument, plant, vase or any property within any city-owned cemetery.
- No owner shall make any change or alteration in or on any lot without written consent of the city.
- No coping, curbing, fencing, etc., shall be allowed around any lot, and no walks except those established by the city shall be permitted.
- Any toy, trinket, vase, jar, tin can or anything which is determined unsightly or undesirable by the city shall be moved without notification.
- No picnicking is allowed in any city-owned cemetery.
- No person except city employees or monument companies holding a monument work permit or other authorized personnel shall do any work in any city-owned cemetery.
- All live flowers, wreaths, etc., must be removed within two weeks or the city may remove them without notice. Artificial flowers may be removed at the discretion of the cemetery supervisor.

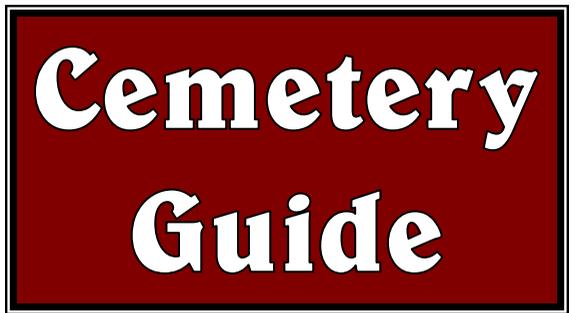
## RULES & REGULATIONS

### (CONTINUED)

- City cemeteries are public property, therefore, flowers, figurines, vases, etc., can be damaged or stolen. The City is not responsible for loss or damage.
- A permanent label (deceased name) on all flowers is advised to determine ownership in case of inclement weather or theft.
- No breakable objects should be placed around the graves where they can be hit by equipment used to maintain cemeteries.
- The city reserves the right to refuse to sell or transfer any lot or portion of lot to any person to whom it does not desire to sell or transfer a lot without assigning any reason therefore.
- All employees of the city are expressly prohibited from varying any prices established or terms and conditions thereof changing in any way these rules and regulations.
- Employees of the city shall have the right of ingress and egress across any lot in the cemetery.
- The city reserves the right to determine, establish and change the grade of each lot and shall not be liable therefore.
- Interment of two (2) cremains will be allowed in a single lot.
- Lot ownership shall not be transferred from one cemetery to another.
- In Southside Cemetery, all vases shall be permanently attached to the marker or monument. Flower placement shall be limited to permanent vases only.
- No interment of any body or cremains of any creature other than that of a human being shall be permitted in any city-owned cemetery.
- The consumption and/or possession of illegal drugs and/or alcoholic beverages is prohibited in all city-owned cemeteries.
- Cemeteries are open from sunrise to sunset.
- Sec. 30 – 16. Rules and regulations for day-to-day operations. The city manager-or-designee is hereby authorized to develop and amend from time to time rules and regulations for the day-to-day operations of city-owned cemeteries.

## CITY & FUNERAL HOME REQUIREMENTS

- Funeral homes and their contractors are responsible for packing and leveling of new gravesites.
- Burial of any remains is handled by and is the sole responsibility of the funeral home.
- Funeral homes which are responsible for conducting funeral services are expected to attend every interment, and to see that the rules and regulations of the City with regard to cemeteries are observed.
- The City of Newton tries to remove all flower arrangements from recent funerals within 2 to 3 days after the removal of the tent by the funeral home.
- The City of Newton staff does not handle erection of the tents, placement of the flowers on new gravesite or the closing of the grave nor is responsible for any damage to markers, or the actual gravesite.
- If you experience any problem during or after the funeral, contact the funeral home, not the City of Newton.



**Newton Parks & Recreation Department  
Community Appearance Office**

**23 S. Brady Ave.**

**P.O. Box 550**

**Newton, NC 28658**

**Phone: (828) 695-4317**

**Web Address: [www.newtonnc.gov](http://www.newtonnc.gov)**

**Operating Hours**

**Monday–Friday**

**8:30 a.m.—4:30 p.m.**

**Closed on Saturdays, Sundays & Holidays**



**CITY OF NEWTON CEMETERIES**  
**HOLIDAY CLEAN-UP**

The Cemetery/City’s Community Appearance staff encourages all citizens to help with the cemetery clean-up project for the holidays two weeks before Thanksgiving and two weeks before Easter. The staff requests that all weathered or holiday flower arrangements be removed from all gravesites. In order for the mowing and trimming to be done quickly and efficiently, all existing flower arrangements should be appropriately placed to keep from being damaged by mowing equipment. The City extends its appreciation for your cooperation and apologizes for any inconvenience this and other clean-up projects might cause. If you have any questions concerning the clean-up contact the Cemetery/Community Appearance Office at (828) 695-4317.

**CEMETERIES**  
**EASTVIEW, CENTRAL & SOUTHSIDE**

- The city currently maintains three cemeteries, within the Newton City Limits. The three cemeteries are Eastview, Central and Southside. The cemeteries have a combined total of 26 acres (Eastview: 12 acres, Central: 4 acres and Southside 10 acres).
- Eastview is located between South Brady Avenue, East “A” Street and Hwy. 16. It was acquired from the First Methodist Church in the late 1920’s. The Eastview Cemetery has no remaining gravesites for sale.
- Central is located off East “B” Street, South Coulter Avenue and Stadium Avenue. Central was purchased from Snow Hill AME Zion Church in the 1960’s. Central currently has 675 gravesites available for purchase.
- Southside is located on Hwy 321 Business South. Approximately 5000 graves are available.

**PURCHASING OF LOTS**

Persons desiring to purchase a lot in a city cemetery shall do so at the Cemetery Office located in the Recreation Center. The staff will have available suitable maps showing size and price of lots, and other information as may be required and will assist anyone desiring to make lot purchases.

- The City Council shall fix the prices of burial lots and no person shall take possession of such lot, nor make any encroachments thereon until the price of such lot has been paid in full. In addition, no grave shall be dug or interment made on any lot until it is paid for in full.
- No permit for burial shall be issued unless all applicable fees have been paid in full to the City.

**PURCHASING OF LOTS (CONTINUED)**

- No interment/grave opening shall be allowed without grave opening permit. The following information must be furnished for the permit.
  - a. Name of deceased
  - b. Funeral Home
  - c. Date and Time of Funeral
  - d. Open for Vault, Box, Cremation
  - e. Division B C D E F G, Eastview, Central, Southside Cemetery
  - f. Section
  - g. Lot No.
  - h. Date of Interment
  - i. Caretaker
  - j. Grave digger
- No lot owner may transfer his or her lot without having first offered same to the City at the most current price as established in the schedule of fees and charges adopted by the City Council. There shall be no more than one (1) unrelated grantee on any cemetery deed. No lot transfer will be recognized by the City unless the provisions of this paragraph have been complied with or the transfer is otherwise exempt as set forth in the Rules and Regulations of the City governing the operation and maintenance of cemeteries.
- No transfer of property in any City Cemetery shall be legally recognized unless a record of said transfer exists in the records of the Community Appearance Office.
- Payments for lots shall be by cash or check only and payable to the City of Newton.
- The Deed for a cemetery lot conveys legal ownership to said lot.
- The payment of all fees and charges shall be made at the Community Appearance Office in the Recreation Center.
- The schedule of fees and charges, as established by the City Council, may be changed from time to time without advance notice to conform with current economic conditions.
- The City Council shall fix prices for grave openings along with any other charges for proper maintenance of City cemeteries, as it deems fit.
- The fees are as follows:

**LOT SALE PRICES (per space)**

<u>Single Burial</u>	<u>Resident</u>	<u>Non-Resident</u>
Eastview Cemetery *		
Central Cemetery	\$ 600	\$1,200
Southside Cemetery	\$ 1,500	\$3,000

\*No lots currently available.

<u>Double Burial</u>	<u>Resident</u>	<u>Non-Resident</u>
Eastview Cemetery *		
Central Cemetery	\$ 900	\$1,800
Southside Cemetery	\$2,100	\$4,200

\*No lots currently available.

**GENERAL GRAVE LOT INFORMATION**

<u>Measurements for:</u>	<u>Measurements for:</u>
Single Lot	Side by Side Lot
<u>Eastview/Central</u>	<u>Eastview/Central</u>
5 feet x 10 feet	10 feet x 10 feet
<u>Southside</u>	<u>Southside</u>
4 feet x 10 feet	8 feet x 10 feet

<u>Measurements for:</u>	<u>Single Depth Burial</u>
Family Lot	Depth: 5 feet x 8 inches

<u>Eastview Only</u>	<u>Double Depth Burial</u>
20 feet x 20 feet	Depth: 12 feet

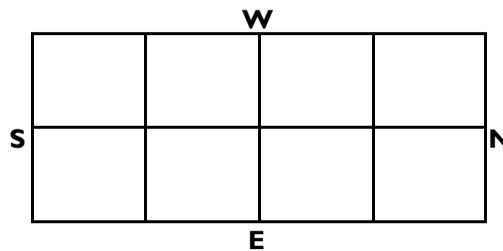
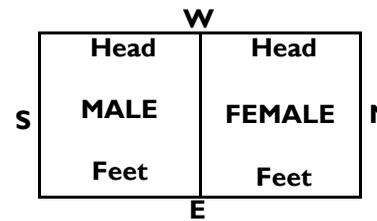
**Husband/Wife Burial (Not Required)**  
 Husband buried on the right side of the Wife Facing East.

Wife buried on the left side of the Husband Facing East.

**Eastview Family Plot:**  
 Eight Lots typically make up a Family Plot  
 (\*Note Layout) (Divisions B, C, & D)

Note: Two burials are allowed per One Lot (Double Depth) or One burial plus One cremain burial per One Lot

**Family Plot Layout**



**TRANSFER OF TITLE**

- Lot owners are permitted to sell, transfer or assign their interest in cemetery lots to others. A Transfer of Deed form must be completed in the Community Appearance Office located at the Recreation Department.
- Lot ownership can be transferred from one cemetery to another, after appropriate fees have been paid. Transfer of title/deed is \$10.00.

**INTERMENTS**

- In all cemeteries, double depth burials may be permitted provided that such option is chosen prior to the first interment being made and that the first interment is placed at a depth of at least 12 feet below the burial lot grade.
- In all cemeteries, interment of not more than two cremains will be allowed in a single grave, and interment of a single cremain and one body burial is allowed per grave.
- Concrete or steel vaults or grave liners shall be required for all interments in City cemeteries.
- Lot conformation prior to interment by a family member and/or by a authorized representative will be needed for unmarked graves before grave will be open.
- No interments of a body or cremains in any cemetery of the City shall be made without a permit from the appropriate authority when such body or cremains is brought in from out of state.
- Burial lots in the Cemeteries shall be used for no other purpose than a place for the interment of the human dead by state law.
- No interments shall be made until a grave opening permit is completed, grave is located and marked by cemetery staff.
- The Cemetery Office shall, upon request, furnish to persons who desire to purchase burial lots, information relative to the cost of same and the conditions upon which interments may be made.
- All burial rights in cemetery lots purchased from the City occupy the same position as real estate at the death of the owner. Only such persons whose names appear on the cemetery records of the City will be recognized as owners or part owners of lots. In case of the death of a lot owner when the cemetery lot is disposed of by Will, a certified copy of the Will must be delivered to the Cemetery Office before the City will recognize the change in ownership. If the deceased lot owner left no Will, a certified copy of the proof of heirship must be presented. Lot owners in making their Wills should include the cemetery lot and will it to one person.
- The title to a cemetery lot invests in the owner the right to use such lot for burial purposes only, for themselves, their heirs, or for any such persons as they may choose to admit, in accordance with the cemetery rules and regulations.
- Funeral homes which are responsible for conducting funeral services are expected to attend every interment, and to see that the rules and regulations of the City with regard to cemeteries are observed.
- No person, firm, or corporation shall open any grave unless such entity is approved by the Cemetery Supervisor.