



## FIRE INSPECTION CHECKLIST

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**ADDRESS:**

Is address posted? (Sec. 505.1) \_\_\_\_\_

**OCCUPANCY:**

Is Certificate of Occupancy posted? (Sec. 105.3.3) \_\_\_\_\_

Is Occupancy load posted? (Sec. 1003.2.2.5) \_\_\_\_\_

**EXITS:**

Proper number of exits. (Sec. 1005.2.1) \_\_\_\_\_

Proper exit door swing. (Sec. 1003.3.1.2) \_\_\_\_\_

Proper door locks installed. (Sec. 1003.3.1.8) \_\_\_\_\_

Is panic hardware required? (Sec. 1003.3.1.9) \_\_\_\_\_

Are exits maintained unobstructed? (Sec. 1011.3) \_\_\_\_\_

Are proper exit signs installed? (Sec. 1003.2.10) \_\_\_\_\_

Are exit signs properly illuminated? (Sec. 1003.2.10.4) \_\_\_\_\_

**EMERGENCY LIGHTING:**

Is emergency lighting required? (Sec. 1003.2.11) \_\_\_\_\_

Is emergency lighting operational? \_\_\_\_\_

**STAIRWAYS:**

Are stairways maintained in compliance? (Sec. 1003.3.3) \_\_\_\_\_

Are handrails present? (Sec. 1003.3.3.11) \_\_\_\_\_

Is there storage under stairways? (Sec. 315.2.4) \_\_\_\_\_

**HEATING EQUIPMENT:**

Proper type of heating system? (Sec. 603) \_\_\_\_\_

Is proper clearance provided? (Sec. 603.1) \_\_\_\_\_

Is equipment properly vented? \_\_\_\_\_

Is equipment properly enclosed? \_\_\_\_\_

**ELECTRICAL:**

Is electrical wiring in good repair? (Sec. 605.1) \_\_\_\_\_

Are extension cords being used properly? (Sec. 605.5) \_\_\_\_\_

Is there storage around electrical panels and switchboards? (Sec. 605.3) \_\_\_\_\_

Is access provided to electrical panels and switchboards? (Sec. 605.3) \_\_\_\_\_

Are electrical panel and switchboard disconnects identified/labeled? (Sec.605.3. 1) \_\_\_\_\_

**COMMERCIAL KITCHENS:**

Is proper hood system provided? (Sec. 609.2) \_\_\_\_\_

Are hoods, fans, filters and ducts maintained in clean condition? (Sec. 904.11.6.3) \_\_\_\_\_

Has hood extinguishing system been serviced and maintained? (Sec.904.11.6.4) \_\_\_\_\_

Is extinguishing system manual operation device accessible? (Sec. 904.11.1) \_\_\_\_\_

Is a Class K rated Fire Extinguisher provided in the kitchen? (Sec. 904.11.5) \_\_\_\_\_

**SERVICE STATIONS:**

Are "No Smoking" and "Stop Engine" signs posted? (Sec. 2205.6) \_\_\_\_\_

Are fueling systems maintained in proper operating condition? (Sec. 2206.7) \_\_\_\_\_

Are emergency shutdown devices located within 100 ft. of dispensers? (Sec. 2203.2) \_\_\_\_\_

Is fuel burning heating equipment located at least 18 inches above the floor? (Sec.2210 .3) \_\_\_\_\_

**HOUSEKEEPING:**

- Is trash and rubbish routinely removed from the building? (Sec. 304.1) \_\_\_\_\_
- Are oily rags stored correctly? (Sec. 304.3.1) \_\_\_\_\_
- Is the area outside the building clean and free of combustibile materials? (Sec. 304.1.1 and 304.1.2) \_\_\_\_\_
- Is trash receptacle located a proper distance from the building? (Sec. 304.3) \_\_\_\_\_

**FLAMMABLE LIQUID STORAGE:**

- Is there storage of class I liquids? (Sec. 3404.3.4) Amount in gallons A/G and U/G? \_\_\_\_\_
- Is there storage of class II and class III liquids? (Sec. 3404.3 .4) Amount in gallons A/G and U/G? \_\_\_\_\_
- Are flammable liquids stored in storage cabinets? (Sec. 3404.3.2) \_\_\_\_\_
- Are flammable liquids stored in special storage rooms? (Sec. 3404.3.7) \_\_\_\_\_

**STORAGE:**

- Is storage neat and orderly? (Sec. 315.2) \_\_\_\_\_
- Is storage 24 inches below ceiling and 18 inches below sprinkler heads? (Sec 315.2.1) \_\_\_\_\_
- Is storage found in exits or exit enclosures? (Sec. 315.2.2) \_\_\_\_\_
- Is there storage in equipment rooms? (Sec. 315.2.3) \_\_\_\_\_
- Is there storage in attic, under- floor and concealed areas? (Sec. 315.2.4) \_\_\_\_\_

**COMPRESSED GAS STORAGE:**

- Are gas cylinders properly secured? (Sec. 3003.3.3) \_\_\_\_\_
- Are tanks stored in an upright position? (Sec. 3004.1) \_\_\_\_\_
- Are tanks protected from physical damage? (Sec. 3003.3.2) \_\_\_\_\_
- Are tanks separated from combustibile waste and vegetation? (Sec. 3003.5.2) \_\_\_\_\_

**NATURAL GAS:**

- Is the meter and outside piping protected from physical damage? (Sec. 2703.9.3) \_\_\_\_\_
- Contact: Richard Lawrence, Piedmont Natural Gas- (828) 322-1613

**FIRE-RESISTIVE CONSTRUCTION:**

- Is required fire-resistive construction in tacked and in good repair? (Sec. 703.1) \_\_\_\_\_
- Are required fire assemblies unobstructed and in good operating order? (Sec. 703.1) \_\_\_\_\_
- Are interior ceilings and walls in good repair? (Sec. 703.1) \_\_\_\_\_

**PORTABLE FIRE EXTINGUISHERS:**

- Are fire extinguishers of the proper type and size provided? (Sec. 906.3) \_\_\_\_\_
- Are fire extinguishers mounted properly? (Sec. 906.6, 906.7, 906.8 and 906.9) \_\_\_\_\_
- Are fire extinguishers being serviced and maintained annually? (Sec. 901.6.1 and NFPA 10) \_\_\_\_\_

**FIRE SPRINKLER SYSTEMS:**

- Is fire sprinkler system maintained properly? (Sec. 901.6) \_\_\_\_\_
- Is proper clearance being maintained below sprinkler heads? (Sec. 903.3.3) \_\_\_\_\_
- Are standpipes required? (Sec.905.1) \_\_\_\_\_
- Are standpipes properly maintained? (Sec. 901.6) \_\_\_\_\_

**FIRE ALARM SYSTEMS:**

- Is a fire alarm system required? (Sec. 907.2 and NFPA 13, 13D and 13R) \_\_\_\_\_
- Is the alarm system properly maintained? (Sec. 907.20) \_\_\_\_\_
- Are smoke detectors required? (Sec. 907.2) \_\_\_\_\_