

Appearance Commission Minutes Thursday, March 13, 2014

Attendees:

Jan Freeman
Alicia Rayfield
Tom Rowe

Bill Sigmon
Collette Touchette
Sandra Waters

Guests:

Doyle
Greg Moser

I. Welcome

- A. Collette called the meeting to order and welcomed all members.
- B. Members welcomed guests Doyle ___ and Greg Moser

II. Approval of Minutes of Thursday, December 12, 2013

- A. Collette called for approval of the Minutes
- B. Bill made the motion to approve the Minutes and Alicia seconded the motion.

IV. Old Business

Lead

A. Financial Report

Sandra

- 1. Collette shared the budget summary.
- 2. Sandra distributed and reviewed the Expense Ledger.

B. New Year Planning/Budget Meeting Results

Collette

- 1. Collette distributed copies of the results.
- 2. Members reviewed and discussed completed and future plans

C. Essay Contest

Jan

- 1. Collette asked for members' 1st, 2nd, and 3rd place votes for elementary and middle school essays
- 2. Votes were tallied and names of winners were shared.

D. Adopt-a-Spot update

Collette

- 1. Doyle and Greg were asked to make their presentation on various areas requiring landscaping updates and new additions. Numerous city locations were discussed and they shared a schematic of the City Hall spot.
- 2. The Fire Station landscaping request and blueprints were viewed and discussed. This will be a significant Appearance Commission project this year.

E. Yard of the Month

Jan

- 1. Sandra brought one of the new yard sale signs. Members agreed that it is well made and beautiful.
- 2. Jan and Alicia will begin taking and reviewing nominations in April for the first award in May.

- F. Adopt-a-Pot Update** **Collette**
1. Collette reported that sky pencil hollies will be planted in the pots for a temporary fill.
 2. Collette reported that several pots may be moved to other business locations due to lack of interest in maintaining the plantings.
- G. Appearance Commission Facebook** **Melvin**
1. Melvin was absent; there was not current update.
- H. City Council Presentation** **Collette**
1. Collette shared the powerpoint that will be presented at the City Council meeting on 3/18.
 2. Members made several suggestions and approved the Powerpoint for presentation.

New Business

- A. 175th Old Soldiers Reunion**
1. Members discussed having an Appearance Commission patriotic booth.
- B. Business Advisory Meeting**
- C. Other**
1. Newton will hold a City-Wide Yard Sale in April

Next Meeting: April 17, 2014
Recreation Department – Downstairs

Notation: Highlighted sections denote an “Action Item,” requiring action by one or more commission members.

Respectfully Submitted,
Jan Freeman
Secretary, Appearance Commission
4/4/2014