

Appearance Commission Minutes

Thursday, April 17, 2014

Attendees:

Collette Touchette
Alicia Rayfield
Melvin Caldwell

I. Welcome

A. Collette called the meeting to order and welcomed all members.

II. Approval of Minutes of Thursday, March 13, 2013

Due to a lack of quorum, the minutes were not approved.

III. Old Business

Lead

A. **Financial Report**

Sandra

- Collette reported that there was no change in the budget from last month.

B. **Essay Contest**

Jan

- Collette reported that the contest was very successful. The 2 first place winners gave excellent readings of their essays. Collette stated that the Appearance Commission was very thankful for the overwhelming support of donations.

E. **Yard of the Month**

Alicia

- Alicia has driven by the property of Kenneth & Donna Canipe on W. 8th St. and suggested that they be our May Yard of the Month.
- Collette reported that ads had been placed in both the Observer News and the Town Newsletter soliciting nominations for the Yard-of-the-Month.
- Alicia will purchase all 3 Lowe's gift certificates for this summer.

F. **Adopt-a-Pot Update**

Collette

- Collette reported that sky pencil hollies were planted in the pots for a temporary fill.
- The planting of pansies has been scrubbed due to it being near the end of their season.
- The pot located in front of Hi-Lights was moved to the new screen printing business on the corner of N. College and 1st St.

G. Appearance Commission Facebook **Melvin**

- Melvin reported that we now have 146 likes

H. 175th Old Soldiers Reunion

- The members developed a list of things that could be give-aways at the Old Soldiers Reunion. It includes:
 - ✓ Adopt-a-Spot brochures
 - ✓ Seed packets
 - ✓ Biodegradeable cards
 - ✓ Brochures on the Appearance Commission
- We also discussed having a drawing for a hanging plant.
- Collette will contact W. Dellinger about reserving a spot on the square.

I. Other

- Collette reported that the downtown light poles should be painted sometime during the first 2 weeks of May.

New Business

A. City Clean Sweep

- Collette reminded everyone that the Appearance Commission was asked to participate in the City Clean Sweep on April 26 from 8am – 1pm at Southside Park.
- Sheila Iveson and Collette Touchette signed up to attend.

B. Phone Book Littering

- Melvin brought up the issue of phone books being delivered and lying around the city for days or months.
 - Melvin will research what the policy is of the various phone book companies and if they notify cities of the fact that they are delivering the books.

Next Meeting: May 8, 2014
Recreation Department – Downstairs

Notation: Highlighted sections denote an “Action Item,” requiring action by one or more commission members.

Respectfully Submitted,
Collette Touchette
Chairperson, Appearance Commission
5/5/2014

