

Appearance Commission Minutes

Thursday, Nov 13, 2014

Attendees:

Bill Sigmon
Collette Touchette
Alicia Rayfield

Guests:

Tom Rowe
Jim Gargis

I. Welcome

A. Collette called the meeting to order and welcomed all members.

II. Approval of Minutes of Thursday, Oct. 9, 2014

The minutes were approved with one correction.

Approval of Minutes of Thursday Aug. 14, 2014

The minutes were approved as written.

III. Old Business

A. Financial Report

1. No changes in financial report from the city office since last month.
2. Collette did show manually monies spent which have not yet been processed

B. 'Lookin Good'

1. Dana's Fine Jewelry and 2 Pink Magnolias were posted this month.

C. Hwy 16 Loop Presentation

1. Presentation was made and received with no major controversy. Time will tell in the spring.
2. T. Clark is waiting on a response from DOT in regards to any payments made by DOT.
3. Tom Rowe brought up the need for maintenance of Business Hwy 321 also.

D. Adopt-a-Spot

1. Sandra is still working on the plaques, trying to come up with something reusable.
2. The tree beside 2 Pink Magnolias was damaged and needed to be cut down. It was suggested that a pink camellia be planted in its place. Sandra will discuss with Doyle.

E. Fire Station Site Plan

1. Collette contacted Chief Yoder to remind him that the landscape plan must be completed before the sprinkler system plan is developed. Chief Yoder stated that all

asphalt and cement installation must be done before the cold weather. Tubing will be installed under the asphalt and cement to allow irrigation pipe installation

F. Downtown Window Display

1. DNDA has asked that we attend their next meeting and present the project details. Alicia will do so.
2. Collette will contact owners of possible display windows and get permission for use.
3. Alicia will contact NCHS art teacher about the possibility of the students designing silhouettes for upstairs windows.

G. Christmas Light Review

1. It was decided that the Appearance Commission will meet at 6pm on Tuesday, Nov. 11 downtown to review the Christmas Lights.

H. Other

1. Encroachment agreements have been finalized with DOT for the Danner Park signs. The sign company is to come up with 3 different designs, The Appearance Commission has requested to review the designs.

IV. New Business

A. Appearance Commission Appreciation Luncheon

1. The Appearance Commission Appreciation Luncheon will be coming up in January. Bill Sigmon will find out if we can hold it at the First Presbyterian Church.
2. The date of Friday, January 23 was selected. Collette will verify this date with Sandra.

B. December's Meeting.

1. Alicia has graciously offered to have the December meeting at her house. The meeting date was moved to December 4. Everyone should send Alicia an email on whether they will be attending and what they can bring for refreshments.

Next Meeting: December 4, 2014
Alicia Rayfield's home

Notation: Highlighted sections denote an "Action Item," requiring action by one or more commission members.

Respectfully Submitted,
Collette Touchette
Chairperson, Appearance Commission
10/4/2014