

MINUTES  
DOWNTOWN NEWTON DEVELOPMENT ASSOCIATION

July 17, 2014

**Item I: Roll Call**

The DNDA convened at 4:10 p.m. in the second floor conference room of Newton City Hall on July 17th, 2014 with the following board members present:

**Members Present:** Melinda Travis                      Jessica Setzer                      Josh Cummings                      Anne Wepner  
Shaylyn Ladd    Anne Stedman                      Melinda Herzog

**Members Absent:** Sean Hovis, Jeremy Petty

**Staff Present:** Rob Powell, Commercial Development Coordinator  
Max Sigler, Planning Department

**Others Present:** Jerry Hodge (Business Advisory Committee)

A quorum was established.

**Item II. Consideration of Minutes:** The minutes of the May meeting were not ready for approval at the time of the meeting. The June meeting was cancelled.

**Item III: Treasurers Report:** Jessica reported a bank balance of \$4,586.58, the same as in June.

**Item IV: Old Business**

Rob Powell reported that the streetscape design project was in the city budget and the contract for design services with Allison Platt and Associates was the next step. The start of the wayfinding sign implementation is on hold pending DOT review, and that is underway.

Rob Powell announced the public drop-in workshop for proposals to amend the downtown zoning ordinances would be held on August 14<sup>th</sup> at 4:30 to 7:00 pm. Jerry Hodge explained some of the zoning ordinance proposals recommended by the Business Advisory Committee.

**Item V. New Business**

Rob Powell presented the application for a façade grant in the amount of \$1500 for 211 N. College Avenue submitted by Jennifer Stiver. A motion to approve the \$1500 façade grant application and the grant agreement with Little Magnolia Properties, LLC was made by Mayor Stedman, seconded by Shaylynn Ladd, and unanimously approved.

The board vacancies and the five applications for board membership were discussed. A motion was made by Josh Cummings, seconded by Melinda Travis, to accept all five applications for board membership, those being Teresa Blalock, Walter Cranford, Ott Dillingham, Summer Jenkins, and Dean Shepherd. The motion was unanimously approved. There were discussions about committee organization, and those discussions will be continued at the next meeting.

**Item VI. Upcoming Meetings**

The next meeting will be on August 14<sup>th</sup> at the Museum. The decision was made to move that meeting start time to 3:30 pm due to the 4:30 start time for the public workshop for downtown ordinances.

Submitted By Rob Powell for Secretary Shaylyn Ladd

