

# Appearance Commission Minutes

Thursday, Dec. 10, 2015  
7 o'clock PM

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**Attendees:**

Melvin Caldwell  
Collette Touchette  
Toni Woods

Jim Gargis  
Sheila Iveson  
Sandra Waters

**Absent:**

Becky Webb  
Bill Sigmon  
Tom Rowe

**Guests:**

none

## I. Welcome

Collette Touchette called the meeting to order and welcomed all members.

## II Approval of Minutes

Minutes for the Oct. 8 meeting were approved as written. Minutes for the Nov. 12 meeting were approved with one correction to the date. Motion to approve by Melvin Caldwell and second by Toni Woods.

## III Old Business

### A. Financial report

- The report was reviewed.
- Appropriations were agreed to for upgrading electrical work for Christmas lights.
- There was confusion as to what account a \$200 donation was applied. Collette will clarify with S. Hinson.

### B. Fire Station Medians

- Sandra Waters addressed new plantings for the 2 medians across from the fire station. It was agreed that perennial bushes would be planted in one but flowers would be planted in the other.
- Sandra will present suggestions for the plantings at the next meeting.

### C. Curb Appeal

- Shutters have been installed
- A thank-you letter will be forwarded to all for review. – Collette
- Collette mailed the application to “Make a Difference Day” on Dec. 5.

### D. Looking Better Together

- It was agreed by everyone that requirements need to be documented and agreed to by everyone before we start the program next year.
- Collette will provide a draft at the next meeting.

### E. Adopt-a-Spot

- Information was sent to Virginia Reid. No response has been received yet.

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- No other reports were given.

### **F. 'Lookin Good' Update**

- No new postings have been made.

### **G. January Employee Appreciation**

- Collette will contact Bill Sigmon to make reservations for the lunch at the First Presbyterian Church on either Jan. 21 or Jan. 28.
- Assignments were made for the luncheon.

### **H. New Members**

- We presently have one vacancy and expect a member to rotate off in April
- Melvin suggested a possible new member. He will invite her to the next meeting.

### **I. Civic Group Signs**

- It was suggested that we look into using the City of Newton sign at East Newton Park. Collette will measure the sign to see how many civic signs it will accommodate. Not completed.

### **J. Christmas Lights**

- Collette informed the group that the DNDA sent us a thank-you for our work on the Christmas lights.
- Sandra requested that everyone review the tree lights at the 'Time to Remember' memorial and decide what color they should be. The existing lights have lost all color due to the elements.
- It was also suggested that next year wreaths are put on the veterans' memorial.

### **J. Banners**

- Sandra presented 3 designs for proposed new banners.
- It was requested that Sandra get prices on both canvas and vinyl and the pros and cons of each type material. She will also try to get someone to present our options.
- Collette will find out about using the apple logo.

## **IV. New Business**

### **A. January Newsletter**

- Ideas were requested for input to the January Newsletter

### **B. Other Landscaping**

- Sandra presented landscape plans for Jacob Fork Park and the sign at Carrilon. Commission members are to review so we may discuss at the next meeting.

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**C. Folk Art Festival**

Collette informed everyone of the Folk Art Festival being planned.

**Next Meetings:** Feb. 11, 2016

Mar. 10, 2016

Respectfully submitted,

Collette Touchette, Appearance Commission Chairperson