AGENDA
CITY OF NEWTON
NEWTON CITY COUNCIL - REGULAR MEETING
May 7, 2019
7:00 p.m.

1. Call to Order – Mayor Anne P. Stedman

2. Opening – Council Member Tom Rowe

3. Approval of Minutes from the April 16, 2019 Regular Meeting

4. Consideration of Consent Agenda Items
   A. Sewer Adjustments
   B. Consideration of Proclamation – Police Week May 12-18, 2019
   C. Consideration of Proclamation – Public Works Week May 19-25, 2019
   D. Consideration to Designate Mayor Pro Tem John Stiver as Voting Delegate at the North Carolina League of Municipalities Annual Conference
   E. Consideration of Street Closure – Main Avenue Between 1st and A Street – Bright Future Summer Concert

5. Comments from the Public: (IF YOU WOULD LIKE TO MAKE A PUBLIC COMMENT ON NON-AGENDA ITEMS PLEASE SIGN IN WITH THE CITY CLERK PRIOR TO THE MEETING):

6. Presentation
   A. Teen Leadership

7. New Business
   A. Presentation of Fiscal Year 2019-2020 Budget
   B. Consideration of Bids for West 15th St and Greenway Sewer Contract

8. City Manager’s Report

9. Questions and Comments From Mayor and Council
   A. Reports from Appointed Representatives on Outside Boards – Mayor Pro Tem John Stiver

10. Closed Session - Per North Carolina General Statutes 143-318.11(a)(4) and 143-318.11(a)(5)

11. Adjournment

The City of Newton holds all public meetings in accessible rooms. Special requests for accommodations should be submitted by individuals at least 48 hours before the scheduled meeting time. Please call 828-695-4266 or 828-695-4261 for special accommodations.
The regular meeting of the Newton City Council was held at 7 p.m. Tuesday, April 16, 2019 at Newton City Hall.

PRESENT: Mayor Anne P. Stedman, Mayor Pro Tem John Stiver and Council Members Jerry Hodge, Anne Wepner, Jody Dixon, Tom Rowe and Ed Sain

STAFF: City Manager Todd Clark, City Clerk Amy S. Falowski, City Attorney John Cilley, City Department Heads and members of the management team

ITEM 1: CALL TO ORDER

Mayor Anne P. Stedman welcomed everyone and called the meeting to order.

ITEM 2: OPENING Invocation and Pledge of Allegiance

Council Member Ed Sain provided the invocation and Pledge of Allegiance.

ITEM 3: APPROVAL OF MINUTES

Upon motion duly made by Council Member Anne Wepner, seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the Regular Minutes of the March 19, 2019 City Council meeting be – APPROVED

ITEM 4: CONSIDERATION OF CONSENT AGENDA ITEMS

Council Member Jerry Hodge asked that Item G be moved off the Consent Agenda for further discussion.

Upon motion duly made by Council Member Jerry Hodge, seconded by Council Member Anne Wepner, it was unanimously RESOLVED:

That Item G be on the Consent Agenda be – REMOVED for Further Discussion

Upon motion duly made by Council Member Jody Dixon, seconded by Mayor Pro Tem John Stiver, it was unanimously RESOLVED:

That the Consent Agenda be – APPROVED

A. Tax Releases
B. Sewer Adjustments
C. Proclamation – Child Abuse Prevention Month
D. Proclamation – Telecommunicator’s Week
E. Consideration to Receive Donated Communications Center Consoles – Police Department
F. Consideration to Adopt a Budget Ordinance Amendment to Recognize Donation – Police Department
G. Consideration to Approve Easement – Duke Energy - Moved
ITEM G:  Consideration to Approve Easement – Duke Energy *Moved From Consent

Public Works and Utilities Director Dusty Wentz stated that city staff has been working with duke Energy since February of this year to extend service to a home that is currently under construction in the vicinity of 3275 Mt. Olive Church Road. The new home will be served by Duke Energy, but Duke needs an easement from the City of Newton. Mr. Wentz explained that this is not a customer choice situation and the City needs to work cooperatively with Duke Energy by granting the easement. In order to facilitate service, Duke needs to pull power from an existing transformer at a wastewater pump station owned by the City which is located at 3275 Mt. Olive Church Road. Consequently, a deeded easement is required by Duke Energy.

Mr. Wentz stated that as with the existing transformer, the easement will be 10 feet on either side of the power line as installed. An exhibit is attached showing the proposed work. The requested deed of easement is also attached. All documents have been reviewed by our city attorney.

Mr. Wentz stated that staff recommends City Council approve the attached Deed of Easement for the Mayor’s signature.

Council Member Jerry Hodge asked if there would be an impact of easements on property within the city limits. He asked how water/sewer would be impacted by easement to electric utility and how it being outside the city limits how the county might impact other easements and utilities. City Manager Todd Clark stated that this is on Mt. Olive Church Road for a residential customer served by Duke Energy, not in urban area. No density of homes would be impacted by existing service. Mr. Hodge stated that he just wanted to bring it up because it was mentioned in a workshop 4 years ago.

Upon motion duly made by Council Member Tom Rowe, seconded by Council Member Jerry Hodge, it was unanimously RESOLVED:

That the Deed of Easement from the City of Newton be – APPROVED.

ITEM 5:  COMMENTS FROM THE PUBLIC: PEOPLE WHO WISH TO COMMENT ON NON-AGENDA ITEMS ARE ASKED TO SIGN IN WITH THE CITY CLERK PRIOR TO THE MEETING.

Mayor Anne P. Stedman asked if anyone present would like to make comment concerning non-agenda items.

Carolyn Deal stated that she lives in Startown ad that she would like to know if there is any plan to extend sewer in to that area. She stated that the annexation happened nearly 26 years ago and that she has garbage pickup, one light, and excellent police service but she feels like there should be a plan for sewer.

Mayor Stedman thanked Ms. Deal for her questions, and explained that it is and has been an ongoing discussion and that getting to all unserved citizens is a goal of City Council.
ITEM 6: Presentations

A. Presentation to the Catawba County Historical Museum

Mayor Stedman and City Council presented a piece of a wooden water pipe, which was uncovered during the streetscape project, to the Catawba County Historical Museum. Planning Director Randy Williams and Mayor Stedman also thanked Randy Walker, Newton Fire Department Battalion Chief, for helping to preserve the water pipe by treating it.

B. Catawba County Library – Suzanne White

Library Director Suzanne White presented a PowerPoint highlighting recent happenings at the Catawba County Library.

ITEM 7: Old Business

A. Consideration to Accept the Asset Inventory and Assessment Technical Grant

Public Works and Utilities Director Dusty Wentz stated that in April 2016, Staff applied for and received two $150,000 ($300,000 total) grants for investigation of the water and sewer systems. The city’s match was $15,000 for each ($30,000 total). The North Carolina Department of Environmental and Natural Resources (NCDENR) require Council formally adopt the reports once they are concluded.

Mr. Wentz stated that the water system grant study investigated the locations of the 16” water main located along Northwest Boulevard from W. 15th street to Boundary Street. The objective of this study was to locate “lost” connections with other sewer mains and possible existing valves that had been covered or paved over. Investigation was completed using ground penetrating radar and some small onsite excavation (“potholing”). Mr. Wentz stated that this study was created after a break in the water main near AC Little Rd necessitated shutting down the water system for approximately 24 hours. The study did locate several connections to other water mains and inoperable valves. Staff has created a Capital Improvements Project to insert valves to allow isolation of the 16” water main.

Mr. Wentz stated that the sewer system grant study investigated sources of infiltration and inflow (I & I) in the western basin. He explained the study included smoke testing, dye testing and sewer camera investigation. Several smaller issues were found and have been corrected in house, and the W. 15th and Greenway Sewer repair projects were created from the findings of this study.

Mr. Wentz stated that once both reports are accepted by council, Staff will forward the meeting minutes containing the council motions to the state and close out both grants.

Mr. Wentz recommended that the Council accept, in two separate motions, the Asset Inventory and Assessment Grant Water System Report and the Asset Inventory and Assessment Grant Sewer System Report.

Upon motion duly made by Council Member Jerry Hodge, seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the Asset Inventory and Assessment Grant Water System Report be – ACCEPTED.

Upon motion duly made by Council Member Jody Dixon, seconded by Council Member Tom Rowe, it was unanimously RESOLVED:

That the Asset Inventory and Assessment Grant Sewer System Report be – ACCEPTED.
ITEM 8: New Business

A. Downtown Newton Development Association – Shannon Johnson
   - Annual Report

Main Street Coordinator Shannon Johnson presented the Downtown Newton Development Association’s Annual Report to City Council.

- Downtown District Change Recommendation

Ms. Johnson requested that City Council consider an expansion of the downtown Newton district. The current district encompasses an area between Little’s Carburetor Shop and South to D. St.; also from Ashe Ave. to Brady Ave.

Ms. Johnson explained that the DNDA is recommending that the district stay the same from North to South (Little’s to D. St.) but expand from the railroad tracks on the East side of downtown to Northwest Blvd/Business 321. She explained that this will increase the service area for the DNDA’s Main Street programming which will allow more possible businesses, infill lots, and expansions. Ms. Johnson requested that City Council decide whether to authorize the expansion of the downtown business district as requested by Shannon Johnson of Downtown Newton Development.

Upon motion duly made by Council Member Jody Dixon seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the Expansion of the Downtown Business District as Requested by the Downtown Newton Development be – AUTHORIZED.

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)

B. Consideration of Budget Ordinance Amendment and Bid Award for Lime Slaker

Public Works and Utilities Director Dusty Wentz stated that the Clark Creek Wastewater Treatment Plant has two lime feed and slaking system. Lime is used to control the PH in wasted sludge. Once the sludge is at a certain consistency and PH, it is transported to local fields where it is land applied.

Mr. Wentz explained that the North Carolina Department of Quality land application requires that sludge will need to be at a certain PH level before land applying. He stated that not meeting requirements for land applications will prompt fines and environmental problems.

Mr. Wentz stated that the number one (1) lime slaking unit is forty-five (45) years old and no longer operational. Staff has rebuilt and replaced parts for both lime feeders over the past years. Replacement of this equipment was included in the 2019 CIP.

Mr. Wentz stated that staff requested pricing for the replacement of the lime slaking unit at the City’s Waste Water Treatment Plant. The request was for a single vendor to sell and install the unit as a turnkey installation. Staff received three (3) proposals from this request. Only two (2) vendors were able to do a turnkey installation. The other would only sell, but not install.
Three quotes were received.

<table>
<thead>
<tr>
<th>Contractor/Vendor</th>
<th>Quote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kemp Construction Inc.</td>
<td>$179,800.00</td>
</tr>
<tr>
<td>Rota-Tech</td>
<td>$119,241.00</td>
</tr>
<tr>
<td>Merrick</td>
<td>Nonresponsive</td>
</tr>
</tbody>
</table>

Mr. Wents stated that Rota-Tech is the lowest responsive bidder at $119,241.00. Adding $11,900 for contingency, the total amount for replacing the number one (1) lime slaking unit is $131,141.00.

Mr. Wentz requested that City Council award replacement of the lime slacker to Rota-Tech in the amount of $119,241 and approve the attached budget ordinance amendment.

Upon motion duly made by Council Member Anne Wepner, seconded by Mayor Pro Tem John Stiver, it was unanimously RESOLVED:

That the Bid for the Replacement of the Lime Slacker to Rota-Tech in the amount of $119,241 be – AWARDED.

Upon motion duly made by Council Member Tom Rowe, seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the Budget Ordinance Amendment be – ADOPTED.

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)

C. Consideration of Budget Ordinance Amendment – 20th Street Storm Water Rehabilitation Project

City Manager Todd Clark stated that City Staff has been working with NCDOT over the last twelve months to address a severe flooding problem on East 20th Street in Newton. The issue involves a network of storm drains that are maintained by NCDOT and an associated drainage system located on two abutting parcels of land, which are both under private ownership.

Mr. Clark stated that in order to address flooding on 20th Street during heavy rain events, the City has worked with NCDOT and the private property owners to develop a solution to the problem which includes a financial contribution to the rehabilitation of the storm drain system in the area. The two abutting property owners have made financial contributions of $2,500 each for a total private contribution of $5,000. In the spirit of cooperating with NCDOT and working with the two property owners, the staff recommends a financial contribution of $25,000 from the City of Newton.

Mr. Clark explained that if City Council authorizes the attached budget amendment, NCDOT will move forward with final engineering plans and specifications for the project. NCDOT will also be responsible for bidding, contracting and administrative oversight of the entire project.

Mr. Clark stated that staff recommends approval of the proposed budget amendment in the amount of $25,000.

Upon motion duly made by Council Member Ed Sain, seconded by Council Member Jerry Hodge, it was unanimously RESOLVED:

That the Budget Ordinance Amendment in the amount of $25,000 be – ADOPTED.

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)
ITEM 9:  City Manager’s Report

Meetings & Events

- April 18th - Celebration of Parks and Recreation Employees Event, Recreation Center Lower Parking Lot – 11:00 a.m. – 1:00 p.m.
- April 18th Compost will be given out Free to Public 8:00 a.m. – 5:00 p.m. This will continue Thursday, Friday, and Saturdays until all is gone
- April 25th – WPCOG Annual Meeting – 6:00 p.m., Hickory Metro Convention Center
- April 27th – Spring Litter Sweep – 9:00 a.m. – 1:00 p.m. – Starting at Westside Park
- April 27th – Public Art Commission Plein Air Paint Out – 9:00 a.m. – 2:30 p.m. Starting at Wisk & Barrel, Wet Paint Art Show starting at 3:00 p.m. at Wisk & Barrel
- May 2nd – WPCOG Mayors/Chairs/Managers Meeting, Rock Barn Country Club & Spa – 6:00 p.m.
- May 14-16 – NCLM CityVision Conference, Hickory
- May 15th – Key Accounts Luncheon, Old Post Office Play House – 11:00 a.m.
- May 22nd – Public Works Equipment Rodeo, Southside Park – 9:00 a.m. – 3:00 p.m.

Budget Workshops, All Will Begin at 5:15 p.m. – Council Chamber

*May 7, 2019 City Council Meeting – Presentation of Budget

May 13, 2019
May 15, 2019
May 16, 2019

*If needed

*May 20, 2019
*May 21, 2019
*May 22, 2019

Other Projects

- Splash Pad Update
- Streetscape Project Update/Amphitheater Construction
- Website Project
- Greenway Extension
- Teen Leadership (April)
- Valley Drive Waterline
- Newton-Conover Schools Job Fair
- Central Rec HVAC Update
- Fire Heavy Rescue Truck Update
- Valley Drive Waterline Update
- Tree Trimming – 2nd Week of May
- Sewer Projects Update
- Heavy Rescue Truck Update
- Fence at Main Cemetery
ITEM 10: Questions and Comments from Mayor and Council

Mayor Stedman asked if there were any questions or comments from City Council.

Council Member Jerry Hodge gave reports on the Western Piedmont Council of Governments Policy Board and the MPO Transportation Advisory Board.

ITEM 11: Adjournment

Upon motion duly made by Council Member Jody Dixon, seconded by Council Member Jerry Hodge, it was unanimously RESOLVED:

That the Meeting be – ADJOURNED

________________________________________
Anne P. Stedman, Mayor

________________________________________
Amy S. Falowski, City Clerk
**CITY OF NEWTON**

**Sewer Adjustments**

**TO:** E. Todd Clark, City Manager  
**DATE:** 05/01/2019  
**RE:** Sewer Adjustments – 05/07/2019  
**FROM:** Vickie Thomas, Finance Director

The following sewer adjustment is recommended for approval. The adjustment is recommended as a result of a water leak at the service address or a pool fill up.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Service Address</th>
<th>Adjustment Period</th>
<th>Amount of Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>54000820-001</td>
<td>Dennis Sapoch</td>
<td>1769 Mt Olive Ch Rd</td>
<td>Apr-Pool</td>
<td>$96.02</td>
</tr>
</tbody>
</table>

Backup documentation to support each adjustment is on file in the Finance Department. Should you have questions or require further clarification, please notify.
PROCLAMATION

DESIGNATING MAY 15, 2019
AS NATIONAL PEACE OFFICERS MEMORIAL DAY
AND THE WEEK OF MAY 12-18, 2019
AS NATIONAL POLICE WEEK

WHEREAS, in communities across this nation, there are more than 900,000 police officers who are committed to the preservation of life and property, risking their lives to protect us from all who would mock the law, providing protection, law and order and serving the cause of justice; and

WHEREAS, police officers, including members of the Newton Police Department, accept a profound responsibility and work to uphold our laws, safeguard our rights and freedoms, and serve on the front lines in the fight against crime and injustice; and

WHEREAS, since the first recorded death in 1791, more than 20,000 police officers in the United States have made the ultimate sacrifice and have been killed in the line of duty; and

WHEREAS, President John F. Kennedy proclaimed May 15th as National Peace Officers’ Memorial Day to honor the deeds of those courageous men and women who have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and U.S. flags should be flown at half-staff; and

WHEREAS, Congress has designated the calendar week that May 15th falls be known as National Police Week, where the service and sacrifice of all officers killed in the line of duty will be honored; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

NOW, THEREFORE, I, Anne P. Stedman, Mayor of the City of Newton, on behalf of Newton City Council, do hereby proclaim the week of May 12-18, 2019 as Police Week in the City of Newton, NC and call upon all citizens to publicly salute ALL police officers, past and present who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities across the nation.

I FURTHER call upon all citizens of the City of Newton to observe May 15, 2019, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Newton to be affixed.

Adopted the 7th day of May 2019

Anne P. Stedman, Mayor
City of Newton
Proclamation

Whereas, public works services provided in our community are an integral part of our citizens’ everyday lives; and

Whereas, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

Whereas, the health, safety and comfort of this community greatly depends on these facilities and services; and

Whereas, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

Whereas, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people’s attitude and understanding of the importance of the work they perform,

Now, therefore, I, Anne P. Stedman Mayor of the City of Newton do hereby proclaim the week of May 19-25, 2019 as National Public Works Week in The City of Newton and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Newton to be affixed.

Adopted the 7th day of May 2019

__________________________________
Anne P. Stedman, Mayor
DATE: April 29, 2019

TO: E. Todd Clark, City Manager

FROM: Shannon Johnson, Main Street Coordinator

CONSIDERATION OF: Street Closure

Approved for Council Consideration

Background:

The Downtown Newton Development Association is requesting street closure for “Bright Future Concert”, a Streetscape Revitalization project Grand Opening concert. The concert will be held from 6:00-9:00. The requested date is July 12th from 3:30 p.m. until 10:00 p.m. Shannon Johnson, Main Street Coordinator, Newton has requested that the following streets close:

Friday, July 12th from 3:30pm Main Ave. between 1st Street and A Street

The streets will be re-opened Friday evening at 10:00 p.m.

If approved by City Council, staff will assist with filing the request on behalf of Shannon Johnson for the Downtown Newton Development Association for the street closure with the N.C.D.O.T. for the closure of this street per the attached map.

Requested Action:

Staff requests that City Council decide whether to authorize the closure of the streets as requested by Downtown Newton Development Association event, for the 12th of July 2019 from 3:30 p.m. until 10:00 p.m.
Bright Future Concert
Street Closure
CITY OF NEWTON
July 12, 3:00pm – 10:00pm

1924 Courthouse

Amp.

Deer Garden
CITY OF NEWTON
REQUEST FOR COUNCIL ACTION

DATE: May 1, 2019

TO: Todd Clark, City Manager

FROM: Dusty Wentz, PWU Director

CONSIDERATION OF: Budget Ordinance Amendment and Award of Contract for Replacement of Sewer Mains for the West 15th Street and Greenway Project.

Background:

While identifying sources of infiltration and inflow (I & I) in the western basin, staff noticed sewer main failures on a large sewer outfall line, that is endanger of total collapse. The first location is near West 15th Street Bridge. This location has an 18 inch major transmission line under the creek and one 12" collector line under 15th Street. The other location is off of Radio Station Road behind the Catawba County Maintenance building near the Greenway. This location is the same 18 inch transmission line, located under the creek that is in danger of total collapse. Both lines are the major collector for the western side of the City’s collection basin.

Because of the size, location, and required NCDOT encroachment, staff contracted The Wooten Company to complete engineering design and bid, and help with the construction and administration phase. City staff will complete the majority of the construction and administration phase tasks. The work consists of replacement of approximately 480 feet of eighteen (18) inch sewer main, sixty (60) feet of 12" sewer main, and replacement of four (4) manholes.

The City sought construction bids and in February 2019, three bids were received. All three bidders came in higher than estimated. Staff revised the scope of the project and re-advertised in hopes of gaining more. Ten (10) contractors were invited to bid and on March 26, 2019 we received two (2) bids, along with one (1) no bid.

Three quotes were received:

<table>
<thead>
<tr>
<th>Contractor/Vendor</th>
<th>Quote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hickory Sand Company</td>
<td>$354,590.00</td>
</tr>
<tr>
<td>Sealand Contractors Corp.</td>
<td>$593,000.00</td>
</tr>
<tr>
<td>M&amp;M Construction of Banner Elk.</td>
<td>No Bid</td>
</tr>
</tbody>
</table>

The Wooten Company and City Staff has reviewed the bids and determined that Hickory Sand Company was the lowest qualified responsive bidder in the amount of $354,590.00. In addition, The Wooten Company and City Staff recommend a 10% contingency of $35,500.00. Bring the total for construction to $390,090.00.

Action Suggested:

Staff recommends that Council approve the award of the Construction Contract to Hickory Sand Company in the amount of $354,590, hold 10% contingency in the amount of $35,500, and approve the attached budget ordinance amendment.
## INFORMAL BID TABULATION

**Greenway and 15th Street Sewer Replacement Project**  
*City of Newton, North Carolina*

**RFP #: 61-1901**

**Bid Date: March 26, 2019 @ 2:00PM**

<table>
<thead>
<tr>
<th>Contractor Name &amp; Address</th>
<th>NC Lic. #</th>
<th>5% Bid Bond</th>
<th>Addendum</th>
<th>Base Bid</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hickory Sand Company</td>
<td>2848</td>
<td>✓</td>
<td>✓</td>
<td>$354,590.00</td>
<td>Low-Bidder</td>
</tr>
</tbody>
</table>
| 1480 South Center Street (POB 2007)  
Hickory, NC 28603       |           |              |          |             |                           |
| M&M Construction of Banner Elk  
2107 Tynecastle Hwy  
Banner Elk, NC 28684 | 68165     |              |          |             | No Bid – Verbal Per City  |
| Sealand Contractors Corp.  
1706 N. Caldwell Street  
Charlotte, NC 28226     | 30748     | ✓            | ✓        | $593,000.00 | Acknowledged Addendums Verbally |

This is to certify that the bids tabulated herein were opened and read aloud at 2:00 p.m. on the **26th day of March 2019** in the City of Newton’s Purchasing Department located at 201 West 4th Street, Newton, North Carolina 28658 and that all said bids were accompanied by certified checks or bidder’s bond except as otherwise noted.

[Signature]

A. Slade Harvin, PE
April 22, 2019

Mr. Dusty Wentz, Director of Public Works and Utilities
City of Newton
401 N. Main Avenue
Newton, NC 28658

Re: Greenway and 15th Street Sewer Replacement Project
Receipt of Informal Bids – RFP# 61-1901
City of Newton, NC
TWC Job No. 3095-AV

Dear Mr. Wentz:

On Thursday, February 14, 2019 at 2:00 p.m., Informal Bids were first received for the Greenway and 15th Street Sewer Replacement Project. The bids received were over budget and the City decided to re-bid the project in hopes of obtaining more bidders and lower bids for the project.

The project was re-advertised and on Tuesday, March 26, 2019 at 2:00 p.m., Informal Bids were again received for the Greenway and 15th Street Sewer Replacement Project. A copy of the Bid Tabulation is attached.

Two (2) bids were received, which ranged from $354,590.00 to $593,000.00 for the base bid. Five alternates were also bid in addition to the base bid that provided an option for utilizing PVC pipe instead of ductile iron pipe outside of the NCDOT right-of-way. The City currently has not selected these alternates to be included as part of the project.

The low-bidder for the base bid is Hickory Sand Company with a total bid of $354,590.00. We recommend that an approximate 10% cost contingency ($35,500.00) be allocated for the construction of this project.

Please advise if additional information is needed. Once award has been made by the City Council and approval has been obtained from the NC Local Government Commission, we will prepare the contract documents for execution.

Sincerely,

THE WOOTEN COMPANY

[Signature]

A. Slade Harvin, PE

Pc: Mr. Dennis Falder, City of Newton
    Mr. Ed Epley, City of Newton
ORDINANCE

AN ORDINANCE TO AMEND REVENUES AND EXPENDITURES FOR FISCAL YEAR 2018-2019 FOR THE CITY OF NEWTON.

WHEREAS, the City Council of the City of Newton have adopted a Budget Ordinance for fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the General Statutes of the State of North Carolina; and

WHEREAS, the City Council desires to appropriate funds for the replacement of sewer mains for the West 15th Street and Greenway project. Hickory Sand Company has provided the lowest, responsive, responsible bid in the amount of $354,590 with a 10% contingency of $35,500 for a total of $390,090; and,

WHEREAS, the City Council desires to authorize the use of Fund Balance for this project and to authorize the related expenditure appropriation within the Wastewater Treatment Plant operating budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

| Water and Wastewater Fund Revenues | 61-0000.3995 | $390,090 |
| Water and Wastewater Fund Appropriations | 61-7100.8942 | $390,090 |

Adopted this 7th day of May, 2019.

Anne P. Stedman, Mayor

Attest:

Amy S. Falowski, City Clerk