AGENDA
CITY OF NEWTON

April 16, 2019
AGENDA
CITY OF NEWTON
NEWTON CITY COUNCIL - REGULAR MEETING
April 16, 2019
7:00 p.m.

1. Call to Order – Mayor Anne P. Stedman

2. Opening – Council Member Ed Sain

3. Approval of Minutes from the March 19, 2019 Regular Meeting

4. Consideration of Consent Agenda Items
   A. Tax Releases
   B. Sewer Adjustments
   C. Proclamation – Child Abuse Prevention Month
   D. Proclamation – Telecommunicator’s Week
   E. Consideration to Receive Donated Communications Center Consoles – Police Department
   F. Consideration to Adopt a Budget Ordinance Amendment to Recognize Donation – Police Department
   G. Consideration to Approve Easement – Duke Energy

5. Comments from the Public: (IF YOU WOULD LIKE TO MAKE A PUBLIC COMMENT ON NON-AGENDA ITEMS PLEASE SIGN IN WITH THE CITY CLERK PRIOR TO THE MEETING):

6. Presentation
   A. Presentation to the Catawba County Historical Museum
   B. Catawba County Library – Suzanne White

7. Old Business
   A. Consideration to Accept the Asset Inventory and Assessment Project Technical Grant Report Findings

8. New Business
   A. Downtown Newton Development Association – Shannon Johnson
      - Annual Report
      - Downtown District Change Recommendation
   B. Consideration of Budget Ordinance Amendment and Bid Award for Lime Slaker
   C. Consideration of Budget Ordinance Amendment – 20th Street Storm Water Rehabilitation Project

9. City Manager’s Report

10. Questions and Comments From Mayor and Council
    A. Reports from Appointed Representatives on Outside Boards – Council Member Jerry Hodge

11. Adjournment

PERSONS想要在会议期间发表意见的必须在会议之前向市秘书处签名。希望在下次会议的会场上发表意见的人员必须至少提前七个工作日与城市经理联系。
MINUTES
REGULAR MEETING OF THE NEWTON CITY COUNCIL
March 19, 2019 – 7 p.m.

The regular meeting of the Newton City Council was held at 7 p.m. Tuesday, March 19, 2019 at Newton City Hall.

PRESENT: Mayor Anne P. Stedman, Mayor Pro Tem John Stiver and Council Members Jerry Hodge, Anne Wepner, Jody Dixon, Tom Rowe and Ed Sain

STAFF: City Manager Todd Clark, City Clerk Amy S. Falowski, City Attorney John Cilley, City Department Heads and members of the management team

ITEM 1: CALL TO ORDER

Mayor Anne P. Stedman welcomed everyone and called the meeting to order.

ITEM 2: OPENING Invocation and Pledge of Allegiance

Council Member Anne Wepner provided the invocation and Pledge of Allegiance.

ITEM 3: APPROVAL OF MINUTES

Upon motion duly made by Council Member Jerry Hodge, seconded by Council Member Anne Wepner, it was unanimously RESOLVED:

That the Regular Minutes of the February 19, 2019 City Council meeting be – APPROVED

ITEM 4: CONSIDERATION OF CONSENT AGENDA ITEMS

Upon motion duly made by Council Member Ed Sain, seconded by Mayor Pro Tem John Stiver, it was unanimously RESOLVED:

That the Consent Agenda be – APPROVED

A. Tax Releases

B. Sewer Adjustments

C. Consideration to Adopt Resolution of Intent to Reimburse for Engineering Services

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)

ITEM 5: COMMENTS FROM THE PUBLIC: PEOPLE WHO WISH TO COMMENT ON NON-AGENDA ITEMS ARE ASKED TO SIGN IN WITH THE CITY CLERK PRIOR TO THE MEETING.

Mayor Anne P. Stedman asked if anyone present would like to make comment concerning non-agenda items. No one appeared.
ITEM 6: New Business

A. Consideration of Budget Ordinance Amendment for Installation of a New AVAC System for Central Recreation Gym

Parks and Recreation Director Sandra Waters stated that the Central Recreation Gym was built in 1953 as part of Central School. The City of Newton purchased the facility from Newton-Conover City School System in 1972. Ms. Waters stated the buildings are heated with a gas fired boiler unit with no means of air conditioning in the gym. Temperatures in the gym range from 80 to 90+ degrees during the summer months. Ms. Waters explained that they currently use four to six portable fans, along with the doors standing open, to circulate air in the gym. In June of 2018, City Council held a neighborhood meeting in the Central gym, and as a result of the meeting, City Council requested air conditioning to be installed from this year’s budget 2018-19. Funds of $92,550 for this project were already approved in the 2020-21 CIP. The Newton Parks & Recreation Department contracted with Brittain Engineering, Inc., Hickory NC for engineering and project services. Ms. Waters stated that three bids were received, with William C. Reynolds as low bid at $101,350.

Ms. Waters stated that staff proposes the installation of an HVAC system at Central Recreation Gym to include: two ten-ton HVAC package units on the roof for the gym; new heating units in both restrooms; new “mini-split HVAC unit in office; new electrical breaker panel; new three phase electrical service to provide power to new panel for gym and new service provided to existing building (shop) behind the gym. Also, staff recommends that City Council approve the attached budget amendment appropriating $111,350 which includes 10% contingency for this project. Staff also recommends awarding the bid to William C. Reynolds in the amount of $101,350.

Upon motion duly made by Council Member Jody Dixon, seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the bid to William C. Reynolds in the amount of $101,350 be – AWARDED.

Upon motion duly made by Council Member Ed Sain, seconded by Mayor Pro Tem John Stiver, it was unanimously RESOLVED:

That the Budget Ordinance Amendment Appropriating $111,350, which includes 10% contingency for this Project be – ADOPTED.

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)

B. Consideration of Budget Ordinance Amendment for Engineering Services for Valley Drive Waterline Replacement

Public Works and Utilities Director Dusty Wentz stated that in November of 2017 city staff was made aware of brown water in the 800 block of Valley Dr. Staff responded by flushing water mains, adding an automatic flushing valve, replacing two service lines, and replacing 120 feet of six (6) inch water main. Mr. Wentz stated that during the replacement of the water main it was noted that the old water main had heavy tuberculation, which caused the brown water. The tuberculation had reduced the inside diameter of the pipe from six (6) inches to three (3) inches.

Mr. Wentz stated that the replacement of the water main resulted in clearer water until November of 2018. At that time, the brown water recurred.
Mr. Wentz stated that city staff estimates that an additional 1,280 feet of water main will need to be replaced. The replacement area will include the 800 block of Valley and the 800 Block of Hamilton St. Staff also noted that some of the replacement may involve sewer because of State regulations. Requests for qualification for engineering were made and WithersRavenel was selected by staff.

Mr. Wentz stated that staff is ready to move forward with the engineering contract in the amount of $59,200. Once design is completed and permitted by the state, a bid will be released for construction. Additional funding will be required for construction once that cost is determined through engineering.

Mr. Wentz stated that staff recommends that Council adopt the attached budget amendment for engineering services in the amount of $59,200.

Upon motion duly made by Council Member Tom Rowe, seconded by Council Member Anne Wepner, it was unanimously RESOLVED:

That the Budget Ordinance Amendment for Engineering Services in the amount of $59,200 be – ADOPTED.

(Ordinances, Resolutions and Proclamations are hereby referenced and on file in the Office of the City Clerk)

ITEM 7: City Manager’s Report

Meetings & Events

- March 21st – Catawba County Chamber of Commerce – Future of Catawba County Summit, Hickory Metro Center – 7:00 a.m. – 12:00 p.m.
- March 21st – West A Street Project Open House, Council Chamber at City Hall – 4:00 p.m. – 6:00 p.m.
- March 26th – Economic Development Strategic Planning Project Kick Off Meeting, Fire Station Headquarters – 3:00 p.m. – 5:00 p.m.
- March 26th – WPCOG Policy Board Meeting, Brushy Mountain Golf Club – 6:00 p.m.
- March 27th – City Council/Staff Workshop – Water/Sewer Rate Study and CIP, Council Chamber – 4:00 p.m.
- May 15th – Key Accounts Luncheon, Old Post Office Play House – 11:00 a.m.

Budget Workshops, All Will Begin at 5:15 p.m. – Council Chamber

*May 7, 2019 City Council Meeting – Presentation of Budget

May 13, 2019
May 15, 2019
May 16, 2019

*If needed

*May 20, 2019
*May 21, 2019
*May 22, 2019

Other Projects

- Splash Pad
- Streetscape Project Update/Amphitheater Construction
ITEM 8: Questions and Comments from Mayor and Council

Mayor Stedman asked if there were any questions or comments from City Council.

Council Member Anne Wepner gave a report on the Newton – Conover Auditorium.

ITEM 9: Adjournment

Upon motion duly made by Council Member Jody Dixon, seconded by Council Member Ed Sain, it was unanimously RESOLVED:

That the Meeting be – ADJOURNED

______________________________
Anne P. Stedman, Mayor

______________________________
Amy S. Falowski, City Clerk
TO: E. Todd Clark, City Manager

DATE: April 4, 2019

RE: Tax Releases – March 2019

FROM: Vickie Thomas, Finance Director

The following tax releases have been received from the Catawba County Tax Collector. The reason for each release is annotated beside the name.

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Tax Release Number</th>
<th>Name</th>
<th>Reason</th>
<th>Amount of Release</th>
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</thead>
<tbody>
<tr>
<td>2013</td>
<td>80</td>
<td>Edmondson, Lois G LFI</td>
<td>Small underpayment</td>
<td>$0.04</td>
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<tr>
<td>2018</td>
<td>81</td>
<td>Haupt, Charles B</td>
<td>Small underpayment</td>
<td>$0.01</td>
</tr>
<tr>
<td>2018</td>
<td>82</td>
<td>Hendren, Anita A</td>
<td>Small underpayment</td>
<td>$0.01</td>
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<tr>
<td>2018</td>
<td>83</td>
<td>Redd Griphon LLC</td>
<td>Small underpayment</td>
<td>$0.13</td>
</tr>
</tbody>
</table>

Should you have any questions or need clarification, please notify. Releases are submitted as required by NCGS § 105-381(b).
The following sewer adjustment is recommended for approval. The adjustment is recommended as a result of a water leak at the service address or a pool fill up.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Service Address</th>
<th>Adjustment Period</th>
<th>Amount of Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>66003120-008</td>
<td>Crystal Abbott</td>
<td>1070 Pocono Pl</td>
<td>Dec-18 to Feb-19</td>
<td>$200.92</td>
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<tr>
<td>46000400-002</td>
<td>Beatrice Lynch</td>
<td>1114 Sandhurst Dr</td>
<td>Feb-2019</td>
<td>$16.10</td>
</tr>
<tr>
<td>44000241-002</td>
<td>Ronald Robinson</td>
<td>1225 Hogan Ct</td>
<td>Feb-2019</td>
<td>$59.39</td>
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</table>

Backup documentation to support each adjustment is on file in the Finance Department. Should you have questions or require further clarification, please notify.
CITY OF NEWTON
PROCLAMATION

Whereas, children are vital to our city’s future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children, ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, I, ANNE P. STEDMAN, MAYOR OF THE CITY OF NEWTON, NORTH CAROLINA, DO HEREBY PROCLAIM THE MONTH OF APRIL 2019 AS CHILD ABUSE PREVENTION MONTH

In the City of Claremont and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.

Dated this 16TH Day of April, 2019

________________________________________
Anne P. Stedman, Mayor

________________________________________
Amy Falowski, City Clerk
CITY OF NEWTON
PROCLAMATION

National Public Safety Telecommunications Week

Whereas: emergencies requiring police, fire or emergency medical services can occur at any time;

Whereas: during emergency situations prompt response from first responders is critical to the protection of life and preservation of property;

Whereas: the information obtained and disseminated by the Newton Police Department Communications Center directly affects the safety of our police officers responding to emergency situations;

Whereas: Public Safety Telecommunicators are the first and most crucial contact our citizens have with emergency services;

Whereas: Public Safety Telecommunicators are the direct lifeline for our first responders by monitoring their activities by radio, providing them information and insuring their safety;

Whereas: Public Safety Telecommunicators of the Newton Police Department have contributed substantially to the apprehension of criminals and assistance to the citizens of Newton;

Whereas: each telecommunicator, while faced with the extreme stressors of the job, continued to exhibited professionalism, accountability, compassion and teamwork during the performance of their job in the past year;

NOW, THEREFORE, I Anne P. Stedman, Mayor of the City of Newton, on behalf of Newton City Council, do hereby proclaim the week of April 14-20, 2019 to be National Public Safety Telecommunications Week in the City of Newton, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Proclaimed this, the 16th day of April, 2019

Anne P. Stedman, Mayor
CITY OF NEWTON
REQUEST FOR COUNCIL ACTION

DATE: March 11, 2019

TO: Todd Clark, City Manager

FROM: Vidal A. Sipe, Chief of Police

CONSIDERATION OF: Receiving Donated Communications Center Consoles

Background:

The Newton Police Department currently utilizes two office desks as consoles in the communications center. These desks were purchased in 2011 with 911 funds and are not conducive to the health of our telecommunicators. The Hickory Police Department is updating their communications center and has declared the four consoles which are currently in their center as surplus. These consoles are made for communications centers and are in excellent condition. It would be a benefit to the Newton Police Department and our telecommunicators if these consoles were received by the Newton Police Department with no cost to the City of Newton. An inspection of these consoles was conducted on April 4, 2019 by Newton police as well as IT staff in order to assure these consoles meet the needs of the police department.

Summary:

N. C. General Statute 160A-280 grants cities the authority to donate surplus, obsolete or unused equipment to another government unit or nonprofit organization after posting a five-day public notice, followed by City Council approval in the form of a resolution. This has being completed by the City of Hickory. Newton Police Department staff has researched the costs and benefits of “real” communications center consoles and this setup is the most cost effective for the City and beneficial to the health of our telecommunicators.

Requested Action:

The council adopts the proposed resolution allowing the Newton Police Department to receive at no cost to the City of Newton, four (4) communications center consoles from the Hickory Police Department, Hickory, NC.
ORDINANCE

AN ORDINANCE TO AMEND REVENUES AND EXPENDITURES FOR FISCAL YEAR 2018-2019 FOR THE CITY OF NEWTON

WHEREAS, the City Council of the City of Newton have adopted a Budget Ordinance for fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the General Statutes of the State of North Carolina, and

WHEREAS, the City of Newton City Council desires to accept the donation of four communications center consoles from the Hickory Police Department. The consoles have an estimated value of $1,500;

WHEREAS, the City Council desires to recognize the donated property noted above; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

<table>
<thead>
<tr>
<th>General Fund Revenues</th>
<th>11-0000.3830</th>
<th>$1,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Appropriations</td>
<td>11-4310.7900</td>
<td>$1,500</td>
</tr>
<tr>
<td>Non-Capital Outlay</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Adopted this 16th day of April, 2019.

Attest: ____________________________
Anne P. Stedman, Mayor

______________________________
Amy S. Falowski, City Clerk
DATE: March 6, 2019

TO: E. Todd Clark, City Manager

FROM: Vidal Sipe, Chief of Police

CONSIDERATION OF: Adopt Budget Ordinance to Recognize a Donation from Sandra Shufelt and Authorize Expenditure Appropriation within the Police Department Budget.

Approved for Council Consideration

Background:

Mary Jo Shufelt, 81, of Newton, North Carolina, passed away on January 31, 2019 at Carolina Caring. Mr. Shufelt's daughters, Sandra Shufelt of Germantown, Maryland, and Susan Buchanan of Newton contacted the Newton Police Department and expressed their desire that in lieu of flowers, memorial donations may be made to the City of Newton Police or the Humane Society of Catawba County to be used as desired by each agency. The Police Department has received a donation in the amount of $125.00 from Susan Shufelt in memory of her mother.

Requested Action:

Approve the Budget Ordinance Amendment accepting the $125.00 donation from Susan Shufelt in honor of her mother Mary Jo Shufelt to be used as needed by the Newton Police Department.
NEWTON, N.C. - Mary Jo Shufelt, 81, of Newton, North Carolina, passed away on January 31, 2019 at Carolina Caring. Born on Jan. 2, 1938 in Sanford, Maine, she was the daughter of the late Lillian and James Pickett. Mary was a loving and devoted wife, mother, sister, and friend to all who knew her. She was politically active in her local community. Mary was an avid animal lover and rescued furry friends through the years. She was a retired Prince William County School teacher who enjoyed spending summers in Wells Beach, Maine. In addition to her parents, she was preceded in death by her husband, Richard T. Shufelt; brothers, Carlton Pickett, James Pickett; and sister, Priscilla Dacus. Survivors include her daughters, Sandra Shufelt of Germantown, Maryland, Susan Buchanan of Newton, North Carolina; sister, Earline Sugden of Baltimore; and numerous other beloved family members. In lieu of flowers, memorial donations may be made to The City of Newton Police, PO Box 550, Newton NC 28658, (please put in memo line - Police dept./Major Hayes) or The Humane Society of Catawba County (HSCC), PO Box 63, Hickory, NC 28603. Condolences may be left at www.catawbamemorialpark.com. The Shufelt Family is under the care of Catawba Funeral Home.

Funeral Home
Catawba Funeral Home
3060 Highway 70 SE Hickory, NC 28602
(828) 322-1210

Published in Journal Tribune on Feb. 5, 2019
ORDINANCE

AN ORDINANCE TO AMEND REVENUES AND EXPENDITURES FOR
FISCAL YEAR 2018-2019 FOR THE CITY OF NEWTON

WHEREAS, the City Council of the City of Newton have adopted a Budget Ordinance for fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the General Statutes of the State of North Carolina, and

WHEREAS, the City of Newton City Council desires to accept a $125 contribution from Susan Shufelt in memory of her mother. The contribution is to be used for the Police Department;

WHEREAS, the City Council desires to recognize the contribution and the related expenditure appropriation; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

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<tbody>
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<td>Special Project Cont/Other Grants</td>
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<th>General Fund Appropriations</th>
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<th>$125</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Adopted this 16th day of April, 2019.

Attest: Anne P. Stedman, Mayor

Amy S. Falowski, City Clerk
DATE: April 10, 2019

TO: Todd Clark, City Manager

FROM: Dusty Wentz, PWU Director

CONSIDERATION OF: Entering into Easement Agreement with Duke Energy

Approved for Council Consideration

Background:

City staff has been working with Duke Energy since February of this year to extend service to a home that is currently under construction in the vicinity of 3275 Mt. Olive Church Road. The new home will be served by Duke Energy, but Duke needs an easement from the City of Newton. This is not a customer choice situation and the City needs to work cooperatively with Duke Energy by granting the easement. In order to facilitate service, Duke needs to pull power from an existing transformer at a wastewater pump station owned by the City which is located at 3275 Mt. Olive Church Road. Consequently, a deeded easement is required by Duke Energy.

As with the existing transformer, the easement will be 10 feet on either side of the power line as installed. An exhibit is attached showing the proposed work. The requested deed of easement is also attached. All documents have been reviewed by our city attorney.

Action Suggested:

Staff recommends council approve the attached Deed of Easement for the Mayor’s signature.
EASEMENT

NORTH CAROLINA
CATAWBA COUNTY

THIS EASEMENT ("Easement") is made this ___________ day of _____________________, 2019 ("Effective Date"), from CITY OF NEWTON, a North Carolina Municipal Corporation, ("GRANTOR," whether one or more), to Duke Energy Carolinas, LLC, a North Carolina limited liability company ("DEC"); its successors, licensees, and assigns.

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR ($1.00), the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto DEC, its successors, licensees, and assigns, the perpetual right, privilege, and easement to go in and upon the land of GRANTOR situated in Caldwell Township, described as follows:

PIN: 3669 0115 4098 containing 0.402 acre, more or less, and being the land described in a deed from Catawba County, A North Carolina Politic to City of Newton, A North Carolina Municipal Corporation, dated December 17, 2018, and recorded in Deed Book 3488, page 0563 – 0564, Catawba County Registry, LESS AND EXCEPT any prior out-conveyances, and to construct, reconstruct, operate, patrol, maintain, inspect, repair, replace, relocate, add to, modify and remove electric and/or communication facilities thereon including but not limited to, supporting structures such as poles, cables, wires, underground conduits, enclosures/transformers, vaults and manholes and other appurtenant apparatus and equipment (the "Facilities") within an easement area being twenty (20) feet wide, together with an area ten (10) feet wide on all sides of the foundation of any DEC enclosure/transformer, vault or manhole (the "Easement Area"), for the purpose of transmitting and distributing electrical energy and for communication purposes of DEC and Incumbent Local Exchange Carriers. The centerline of the Facilities shall be the center line of the Easement Area.

The right, privilege and easement shall include the following rights granted to DEC: (a) ingress and egress over the Easement Area and over adjoining portions of the Property (using lanes, driveways and paved areas where practical as determined by DEC); (b) to relocate the Facilities and Easement Area on the Property to conform to any future highway or street relocation, widening or improvement; (c) to trim and keep clear from the Easement Area, now or at any time in the future, trees, limbs, undergrowth, structures or other obstructions, and to trim or clear dead, diseased, weak or leaning trees or limbs outside of the Easement Area which, in the opinion of DEC, might interfere with or fall upon the Facilities; and (d) all other rights and privileges reasonably necessary or convenient for DEC’s safe, reliable and efficient installation, operation, and maintenance of the Facilities and for the enjoyment and use of the Easement Area for the purposes described herein.
TO HAVE AND TO HOLD said rights, privilege, and easement unto DEC, its successors, licensees, and assigns, forever, and GRANTOR, for itself, its heirs, executors, administrators, successors, and assigns, covenants to and with DEC that GRANTOR is the lawful owner of the Property and the Easement Area in fee and has the right to convey said rights and Easement.

IN WITNESS WHEREOF, this EASEMENT has been executed by GRANTOR and is effective as of the Effective Date herein.

CITY OF NEWTON,
a North Carolina Municipal Corporation

By: ________________________________
   Anne P. Stedman, Mayor

ATTEST:

__________________________
Amy S. Falowski, City Clerk

(Naffx Official Seal)

NORTH CAROLINA, __________________________ COUNTY

I, ________________________________, a Notary Public of ________________ County, North Carolina, certify that Amy S. Falowski personally appeared before me this day and acknowledged that he(she) is City Clerk of the City of Newton, and that by authority duly given and as the act of said City of Newton, the foregoing EASEMENT was signed in its name by its Mayor, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this ______ day of _________________________, 20____.

______________________________
Notary Public

My commission expires: ____________________
CITY OF NEWTON
REQUEST FOR COUNCIL ACTION

DATE: April 10, 2019

TO: Todd Clark, City Manager

FROM: Dusty Wentz, PWU Director

CONSIDERATION OF: Adoption of the Asset Inventory and Assessment Grant Water and Sewer System Report Findings.

Approved for Council Consideration

Background:

In April 2016, Staff applied for and received two $150,000 ($300,000 total) grants for investigation of the water and sewer systems. The city’s match was $15,000 for each ($30,000 total). The North Carolina Department of Environmental and Natural Resources (NCDENR) require Council formally adopt the reports once they are concluded.

The reports have been provided in electronic format separately for review.

The water system grant study investigated the locations of the 16” water main located along Northwest Boulevard from W. 15th street to Boundary Street. The objective of this study was to locate “lost” connections with other sewer mains and possible existing valves that had been covered or paved over. Investigation was completed using ground penetrating radar and some small onsite excavation (“potholing”). This study was created after a break in the water main near AC Little Rd necessitated shutting down the water system for approximately 24 hours. The study did locate several connections to other water mains and inoperable valves. Staff has created a Capital Improvements Project to insert valves to allow isolation of the 16” water main.

The sewer system grant study investigated sources of infiltration and inflow (I & I) in the western basin. The study included smoke testing, dye testing and sewer camera investigation. Several smaller issues were found and have been corrected in house, and the W. 15th and Greenway Sewer repair projects were created from the findings of this study.

Once both reports are accepted by council, Staff will forward the meeting minutes containing the council motions to the state and close out both grants.

Recommendation:

It is recommended that the Council accept, in two separate motions, the Asset Inventory and Assessment Grant Water System Report and the Asset Inventory and Assessment Grant Sewer System Report.
DATE: March 25, 2019

TO: E. Todd Clark, City Manager

FROM: Shannon Johnson, Main Street Manager

CONSIDERATION OF: Expanded Downtown District

Background:

Shannon Johnson of Downtown Newton Development Association is requesting that Council consider an expansion of the downtown Newton district. The current district encompasses an area between Little’s Carburetor Shop and South to D. St.; also from Ashe Ave. to Brady Ave.

The DNDA is recommending that the district stay the same from North to South (Little’s to D. St.) but expand from the railroad tracks on the East side of downtown to Northwest Blvd/Business 321.

This will increase the service area for the DNDA’s Main Street programming which will allow more possible businesses, infill lots, and expansions.

Requested Action:

That City Council decides whether to authorize the expansion of the downtown business district as requested by Shannon Johnson of Downtown Newton Development.
DATE: April 11, 2019

TO: Todd Clark, City Manager

FROM: Dusty Wentz, PWU Director

CONSIDERATION OF: Awarded Bid to Replace of Number 1 Lime Feed Slaking System

Background:

The Clark Creek Wastewater Treatment Plant has two lime feed and slaking system. Lime is used to control the PH in wasted sludge. Once the sludge is at a certain consistency and PH, it is transported to local fields where it is land applied.

Furthermore, North Carolina Department of Quality land application requires that sludge will need to be at a certain PH level before land applying. Not meeting requirements for land applications will prompt fines and environmental problems.

The number one (1) lime slaking unit is forty-five (45) years old and no longer operational. Staff has rebuilt and replaced parts for both lime feeders over the past years. Replacement of this equipment was included in the 2019 CIP.

Staff requested pricing for the replacement of the lime slaking unit at the City’s Waste Water Treatment Plant. The request was for a single vendor to sell and install the unit as a turnkey installation. Staff received three (3) proposals from this request. Only two (2) vendors were able to do a turnkey installation. The other would only sell, but not install.

Three quotes were received.

<table>
<thead>
<tr>
<th>Contractor/Vendor</th>
<th>Quote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kemp Construction Inc.</td>
<td>$179,800.00</td>
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<tr>
<td>Rota-Tech</td>
<td>$119,241.00</td>
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<tr>
<td>Merrick</td>
<td>$Nonresponsive</td>
</tr>
</tbody>
</table>

Rota-Tech is the lowest responsive bidder at $119,241.00. Adding $11,900 for contingencies, the total amount for replacing the number one (1) lime slaking unit is $131,141.00.

Action Suggested:

Staff requests council award replacement of the lime slacker to Rota-Tech in the amount of $119,241 and approve the attached budget ordinance amendment.
March 1, 2019

Re: Newton, NC WWTP
Lime Slaker Replacement

Mr. Ross,

Kemp Inc. is pleased to submit this proposal to replace one (1) Lime Slaker at the Newton WWTP per the following scope of work:

Scope of Supply:
- Disconnect all water/power/discharge lines from existing Lime Slaker.
- Remove existing Slaker from building and dispose of in Kemp Inc. supplied steel bin and/or dumpster.
  - Existing Slaker will need to be taken out in multiple pieces to allow clearance through door.
- Demo existing equipment pad. Dispose of debris. In Kemp Inc. supplied dumpster.
- Form and pour new equipment pad for new Lime Slaker.
- Supply and install new VeloDyne model 3000A Lime Slaker System
  - System complete with new 304 Stainless Steel Control Panel.
  - System will be transported in multiple pieces to fit into building and field assembled + welded once in position.
  - Existing rotary bin gate to be replaced with supplied knife gate to allow new equipment to fit in existing location.
    - This will require the Lime Silo to be empty for a short period of time while the gate is replaced.
  - Connect all necessary utilities: water, power, inlet chute and discharge piping.
  - Start up: Proposal includes 3 days factory start up + training.
  - See attached spec. sheet on Slaker for complete specifications.

Clarifications/Terms
- Proposal valid for 60 days.
- Payment terms: NET 30 days.
- Proposal total does not include any sales taxes.

Total.................................................................................................................$179,800.00

Kemp Inc. is a licensed General Contractor with classifications for Water and Wastewater projects. Thank you for the opportunity to provide this proposal.

Sincerely,

Luke Kemp
Kemp Construction Inc.
March 31, 2019

Mr. Jeff Biggs
City of Newton NC

Subject: Clarks Creek WTP
Merrick Proposal WT18-6723
Rota-Tech Proposal and Quotation 190330-01

Rota-Tech Inc. is pleased to provide you with a proposal and quotation for the following:

One (1) MERRICK Pebble Lime Feed and Slaking System consisting of the following equipment components:

- Model: 41-22
- Capacity: 1,250 Lbs./Hr.
- Material: Pebble Quick Lime
- Voltage: 460/60/3

ONE (1) KNIFE GATE VALVE
- 10.00” Knife Gate with Manual Chain Wheel Operator
- 10.00” Diameter Flanged Gate Adapter
- 10.00” Diameter Flex Connector with Stainless Steel Clamps

ONE (1) MERRICK MODEL 100-V2 VOLUMETRIC FEEDER
- 304 Stainless Steel Construction
- Bolted and Gasketed Cover, 304 Stainless Steel Construction, with 8.00” Inlet Stub
- 1.00 Ft.³ Integral Hopper
- Support Stand, 304 Stainless Steel
- 316 Stainless Steel Auger and Matching 304 Stainless Steel Spout
- 0.75 HP Motor, PWM Rated 1.00 HP, TENV DC Motor, 90 VDC, 56C Frame, Wash-down Duty
- Electric Vibrator, 115/60/1 For Material Conditioning And Flow Promotion
- Flex Connector with Stainless Steel Clamps from Spout Discharge to Slaker Inlet

ONE (1) MODEL 41–22 DETENTION LIME SLAKER:
- Capacity 1,250 Lb./Hr.
- Carbon Steel Construction, Epoxy Painted
- 3.5 – 6:1 Water-to-Lime Ratio
- Single 1.5 HP, Mechanical Mixer, 460/60/3, TEFC Motor
- Dual 316 Stainless Steel Mixers with 10.00” Diameter, 3-Bladed Impellers
V-Belt Drive Mixer System with Dual Belts (One (1) for Each Mixer)
Thermostatic Temperature Switch and Solenoid Valve for High Temperature Shut-Off and Cooling
Access Covers to Slaking Compartment and Grit Removal Chamber
Automatic Screw Type Grit Remover, 0.50 HP Motor – 460/60/3
Copper Piping with Bronze Fittings
Flow Meter for Slaking Water and Dilution Water
Solenoid Valves for Slaking Water and Dilution Water Control
Replaceable Slaker Wear Plates
Slaker Electrical Junction Box with Terminals for Slaker and Grit Separator Controls, NEMA 4X, FRP Enclosure
Water Operated Dust and Vapor Remover
Lime Inlet Chute with Door

**ONE (1) SYSTEM CONTROL PANEL**
- NEMA 4X FRP Enclosure
- Remotely Mounted
- Main Power Disconnect Switch
- Merrick XTRA Drive DC Motor Speed Controller
- Single 1-Turn 0-100% Potentiometer for Speed Control
- Circuit Breakers and Fuses
- Step Down Transformer for System Control Voltage
- Terminal Blocks for Control and Power Wiring
- Start-Stop Control of Slaker, Alarm Feedback
- Start-Stop Control of Grit Remover
- Panel Controls:
  - Feeder H-O-A Switch
  - Mixer On-Off Switch
  - Grit Remover H-O-A Switch
  - Slaker Water H-O-A Switch
  - Dilution Water H-O-A Switch
- Panel Status Indicators:
  - Power On
  - Feeder Running
  - Mixer Running
  - Grit Remover Running
  - Slaker Water Running
  - Dilution Water Running
  - Temperature Indication
- Panel Alarms:
  - High Temperature
  - General

***Note: All wiring and conduit from panel-to-slaker by others.***

**MERRICK FIELD SERVICE**
- One (1) Trip consisting of Two (2) 8-Hour Days Total On-Site for Installation Inspection, Start-Up, Functional Testing, and Operator Training
- Inclusive Travel, Lodging, and Meal Expenses
BUDGETARY PRICE for One (1) Feeder and Slaker HRS Construction

***Note: Carbon Steel offers no special corrosion resistance and contains no corrosion resistant alloys other than a protective epoxy coating ***

S$108,541.00 USD

PRICE ADDER for One (1) Heat Exchanger Assembly
  □ Heat Exchanger Assembly, 316 Stainless Steel

S$2,500.00 USD

PRICE ADDER for Slaker 304SS Construction
(Nota: 304 Stainless Steel contains alloys that give it corrosion resistance.)

S$3,379.00 USD

PRICE ADDER for Slaker 316SS Construction
(Nota: 316 Stainless Steel contains a higher content of corrosion resistant alloys giving it superior corrosion resistance.)

S$5,070.00 USD

Freight for Gate, Feeder, Slaker and Controls
FOB Newton, NC

S$1,200.00 USD

Installation
Includes Crane and all rigging, Electrician, Millwrights,

S$9,500.00 USD

Warranty
  □ The equipment and system warranty shall be one (1) year from system start-up or 18 months after shipment.
NOTES:

1) The following options are available for information required in the submittal package.
   a) No Information Requested
   b) General Arrangement Drawings for Record
   c) General Arrangement Drawings for Approval
   d) Complete Submittal Package including all Cut Sheets and Drawings for Approval
2) Submittal Package will be available eight (8) weeks after receipt of purchase order.
3) Standard shipment is eighteen (18) weeks after receipt of approved Submittal Package.
4) Proposal and pricing are valid for forty-five (45) days.
5) Pricing is based on the following payment terms:
   10% of contract upon acceptance of contract or by issue of Purchase Order
   20% of contract upon drawing approval
   65% of contract upon delivery
   2.5% of contract upon installation
   2.5% of contract upon completion of the performance test
6) Two (2) copies of submittal drawings for approval phase and two (2) copies of Final Drawings and Operation and Maintenance Manuals are included per order. Additional copies of either document are available for an additional $100.00 per copy.
ORDINANCE

AN ORDINANCE TO AMEND REVENUES AND EXPENDITURES FOR FISCAL YEAR 2018-2019 FOR THE CITY OF NEWTON.

WHEREAS, the City Council of the City of Newton have adopted a Budget Ordinance for fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the General Statutes of the State of North Carolina; and

WHEREAS, the City Council desires to appropriate funds for replacement of the lime slaking unit at the City’s Wastewater Treatment Plant which is no longer operational. Rota-Tech has provided the lowest, responsive, responsible bid in the amount of $119,241 with a 10% contingency of $11,900 for a total of $131,141; and,

WHEREAS, the City Council desires to authorize the use of Fund Balance for this project and to authorize the related expenditure appropriation within the Wastewater Treatment Plant operating budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

Water and Wastewater Fund Revenues
Fund Equity Appropriation 61-0000.3995 $131,150

Water and Wastewater Fund Appropriations
Capital Outlay – Other Equipment 61-7141.8500 $131,150

Adopted this 16th day of April, 2019.

Anne P. Stedman, Mayor

Attest:

Amy S. Falowski, City Clerk
CITY OF NEWTON
REQUEST FOR COUNCIL ACTION

DATE: April 11, 2019

TO: Mayor Anne Stedman and Newton City Council

FROM: Todd Clark, City Manager

CONSIDERATION OF: Consideration of Budget Amendment for 20th Street Storm Water Rehabilitation Project

Approved for Council Consideration

Background:

The city staff has been working with NCDOT over the last twelve months to address a severe flooding problem on East 20th Street in Newton. The issue involves a network of storm drains that are maintained by NCDOT and an associated drainage system located on two abutting parcels of land, which are both under private ownership.

In order to address flooding on 20th Street during heavy rain events, the City has worked with NCDOT and the private property owners to develop a solution to the problem which includes a financial contribution to the rehabilitation of the storm drain system in the area. The two abutting property owners have made financial contributions of $2,500 each for a total private contribution of $5,000. In the spirit of cooperating with NCDOT and working with the two property owners, the staff recommends a financial contribution of $25,000 from the City of Newton.

If City Council authorizes the attached budget amendment, NCDOT will move forward with final engineering plans and specifications for the project. NCDOT will also be responsible for bidding, contracting and administrative oversight of the entire project.

Action Suggested:

The staff recommends approval of the proposed budget amendment in the amount of $25,000.
ORDINANCE

AN ORDINANCE TO AMEND REVENUES AND EXPENDITURES FOR FISCAL YEAR 2018-2019 FOR THE CITY OF NEWTON

WHEREAS, the City Council of the City of Newton have adopted a Budget Ordinance for fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the General Statutes of the State of North Carolina, and

WHEREAS, the City of Newton City Council desires to appropriate funds to support NCDOT in addressing the flooding on 20th Street during heavy rain events;

WHEREAS, the City Council desires to approve utilization of fund balance and to approve the related expenditure appropriation within the operating budget; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

General Fund Revenues
Fund Balance Appropriation 11-0000.3990 $25,000

General Fund Appropriations
Street Resurfacing Repair/Maint 11-4252.6570 $25,000

Adopted this 16th day of April, 2019.

Attest: Anne P. Stedman, Mayor

Amy S. Falowski, City Clerk
Good Morning Todd,

This email response to you should serve as acknowledgement that I received the email below as well as the one forwarded to me on 11APRIL19 at 4:48pm with information concerning N. Main Avenue (Bus. Hwy 16. North) and 20th Street in Newton. Per our conversation yesterday, we (the NCDOT) appreciate your efforts in securing funding to partner with the department to make drainage repairs/upgrades to N. Main Avenue (Bus. Hwy 16. North) and 20th Street and therefore we are committed to moving forward with the project. Once you have a firm commitment from the City Council that funding has been approved, please advise accordingly. We look forward to a great working relationship with the City of Newton on future endeavors as well.

Regards,

Jason L. Willis, MPA
CPM, CPESC, CPSWQ
Staff Maintenance Engineer
NCDOT Highway Division 12

980 552 4200 office
704 480 5401 fax
jlwillis1@ncdot.gov

P. O. Box 47
Shelby, NC 28151-0047

1710 E. Marion Street
Shelby, NC 28152

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